



August 6, 2021

# INSIDE CHARLESTON CATHOLIC HIGH SCHOOL

Teaching character, compassion, and confidence to the youth of West Virginia for over 90 years

Dear parents and students,

And so it begins! We will be ready to start another school year in a few short weeks. This year starts with more optimism than last year. There are many decisions yet to be made as we monitor the ever-changing situation. However, I look forward to welcoming the students back to the school building for in person instruction for all on Wednesday, August 18!

As we approach the year, may we remember the blessings and the responsibilities that come with being members in our community. We are so fortunate to have one another to stand together and hold each other up when hardships arise. It is critical that we are united and that we consider the effects our actions have on our whole community, both within the school and beyond our walls in our city, county, and state, both in good times and in bad.

May we focus this year on being there to support one another in all of our endeavors. We are stronger when we work together. Let's make this year excellent!

Warmly,

Colleen Hoyer

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**WELCOMES and CHANGES**— I am pleased to introduce the new members of our faculty and staff. I am thrilled they have chosen to join our community. Please make them feel welcome!

- Rodney LeGrand joins us as our Director of Technology. Mr. LeGrand has a degree in Computer Science from Marshall University and has experience working in IT at CASCI in multiple roles. He brings a wealth of knowledge and has spent this summer learning the systems at CCHS!
- Paula Campbell moves from the role of Virtual Education Coordinator to teach 7<sup>th</sup> and 8<sup>th</sup> grade science this year. Mrs. Campbell has her undergraduate degree from the University of Charleston and is thrilled to work with our middle school students!
- Jennifer Cline is our new seventh and eighth grade social studies teacher. Ms. Cline has a love of history and an enthusiasm for learning that she is excited to instill in her students. She has previously used her history degree working in the Kanawha County Libraries and researching and publishing articles about West Virginia history.
- Catherine Dennison joins our high school English department as the new eleventh grade teacher. Ms. Dennison has her undergraduate degree from Miami University in English Education and her graduate degree in English from Marshall University. She is certified to teach in West Virginia and Ohio and is eager to work with our students!
- Also new to our high school English department is Kate Shirley. Mrs. Shirley earned her undergraduate degree from Notre Dame in English and Music and her Master of Arts in English from the University of California, Irvine. She has a variety of teaching experiences including middle and high school English classes in public and Catholic schools. Her varied experiences will greatly benefit her senior English students.

- William Timmermeyer joins the Theology Department in the role of Assistant Campus Minister. He will assist Mrs. Linehan Belcher (who will be teaching eleventh grade theology) in retreat planning, liturgy preparation, and community service coordination. Mr. Timmermeyer received his undergraduate degree in Philosophy at Ohio State University and his graduate degree at Mount St. Mary's University.

Welcome all!

**CONGRATULATIONS**-- We extend congratulations to two faculty members on their marriages this summer. High school health and PE teacher Ricky Nelson got married in July to Makia Mogielski. Also married this July is high school Spanish teacher Tiana Dixon. We wish both couples much love and happiness.



**A FOND FAREWELL**- Father Binu Emmanuel, our school chaplain, was transferred mid-July to St. Joseph's Parish in Mannington. Father Binu was a positive and supportive presence for our students, and we will miss him! If you would like to send him a note of well-wishes as he begins his time up north, his mailing address is

St. Joseph Parish  
204 Furbee Ave.  
Mannington, WV 26582

## ACADEMIC UPDATES

**PLEASE READ AND SAVE THIS NEWSLETTER** -- Answers to many of the questions that you might have now and in the future may be found by referring to items in newsletters. This newsletter contains a wealth of information and is a valuable resource that can be referred to throughout the school year. **Newsletters will be emailed to the address that you provide in RenWeb.** PLEASE CHECK YOUR DEMOGRAPHIC INFORMATION IN RENWEB TO BE SURE THAT IT IS ACCURATE. Hard copies will be available in the office and you are welcome to stop by and pick one up if you prefer that format. Newsletters will be sent approximately every 5 weeks and are also available on the CCHS website ([www.charlestoncatholic-crw.org](http://www.charlestoncatholic-crw.org)).

### **FORMS TO BE RETURNED** –

1. At registration, the handbook review and sign off sheet will be distributed. The handbook should be read by students and parents, and the form should be signed and returned by **Friday, August 27**. Due to a shipping delay, the student academic planners with the hard copy of the handbook will not be distributed until mid-September. This year the handbook will be posted on the school website and on each homeroom's Google Classroom page. It can be read at either of these locations until the hard copy is available.
2. Off-campus lunch forms for tenth through twelfth graders will be distributed at registration. **Forms are due by 8 a.m. on Thursday, August 19.** Notes and/or phone calls from parents will NOT be accepted in lieu of the permission form.
3. **In-lieu of transportation forms are due to homeroom teachers by August 27.** Families living in Kanawha County who reside 2 or more miles from CCHS are eligible for a one-dollar-a-day transportation reimbursement from Kanawha County Schools. Putnam County does the same. You are strongly encouraged to take advantage of this reimbursement.
4. **PVA forms** should be turned into the office within the first couple weeks of school. PVA volunteer forms and ALL ordering forms for white polos, green polos, and logo jackets will be available at registration and are on the website.
5. **Photo release and technology acceptable use policy forms** will be distributed at registration and are due to homeroom teachers by **Friday, August 27**.

**SUMMER READING** -- Each CCHS student is required to read selections for upcoming English classes as part of the school's summer reading program. Information about each book is on the CCHS website. Encourage your children to read

these descriptions before starting to read so that they will get a preview of what is ahead. Encourage them to take notes or write summaries for each chapter so they will remember what they read! Tests will be given at the beginning of school—students should be prepared the first full day of school. Additional reading and writing activities involving the book(s) will occur during the first few weeks. **Reminder to students: Finish reading before school begins. Start the year strong!**



### SUMMER READING LIST:

Grade 12: (both books are required) *Siddhartha* by Hermann Hesse and *Circe* by Madeline Miller

Grade 11: (both books are required) *Into the Wild* by John Krakauer and *Nisei Daughter* by Monica Itoi Sone

Grade 10: (both books are required) *Animal Farm* by George Orwell and *A Separate Peace* by John Knowles

Grade 9: (both books are required) *War Child: A Child Soldier's Story* by Emmanuel Jal and *The Book Thief* by Marcus Zusak

Grade 8: (both books are required) *Peak* by Roland Smith and *The Westing Game* by Ellen Raskin

Grade 7: (both books are required) *Out of My Mind* by Sharon M. Draper and *A Long Walk to Water* by Linda Sue Park

Grade 6: (both books are required) *Refugee* by Alan Gratz and *The Ruins of Gorlan (Ranger's Apprentice Book One)* by John Flanagan

**RENWEB UPDATES** -- At registration, system log-in information including user IDs and passwords will be provided for new parents. Contact information must be updated in the system in order to receive weekly academic progress reports! **Family demographic and medical information MUST be reviewed and updated ASAP, but by Friday, August 27, at the latest.**

**SCIENCE BOOK CLUB**- The high school Science Book Club reading selection for the fall semester is Super Fly: The Unexpected Lives of the World's Most Successful Insects by Jonathan Balcombe (2021). We will meet once a month in small groups during lunch to discuss assigned readings from the book. Any interested high school student should contact Mrs. Arnold for more information in person or at [amy.arnold@charlestoncatholic-crw.org](mailto:amy.arnold@charlestoncatholic-crw.org) by September 10th.

**ALGEBRA 2 CALCULATOR INFORMATION**- All students in Algebra 2 and subsequent math courses will use a graphing calculator as a tool to aid their math practice. **Your student will need to have his or her own graphing calculator for use in math class (and Chemistry, too!) for the duration of high school.** At CCHS, we use TI Nspire calculators. At registration, you will be given a calculator policy form to fill out and sign. The form outlines the options you have for purchasing the calculator. You may, of course, buy the calculator on your own. You are also able to buy the calculator through the school. However, to help offset the cost, the CCHS math department has a rental program. Specific details about calculators and the math department's rental policy will be available at registration.

**SCIENCE MENTORS**--The CCHS science department is looking for individuals who would be willing to be science mentors for students. A science mentor is an individual who is willing to dedicate some of his/her time to help CCHS students practice for the state Science Olympiad tournament or to guide the student through a science fair project related to that individual's area of expertise. We are also looking for science research opportunities for CCHS students. These research opportunities may include projects that are offered through your place of employment and would be a great experience for students to learn about the research process and different science careers. If you are interested in being a science mentor or if you have research opportunities for CCHS students, please email Jackie Fannin at [jackie.fannin@charlestoncatholic-crw.org](mailto:jackie.fannin@charlestoncatholic-crw.org).

**SCIENCE OLYMPIAD 2021-2022** - Middle and high school students who are interested in joining the Science Olympiad team should contact Dr. Fannin at [jackie.fannin@charlestoncatholic-crw.org](mailto:jackie.fannin@charlestoncatholic-crw.org). The team will be meeting for some science trips

and practices in August. If any parents or guardians would like to mentor or coach practices in the fall, please contact Dr. Fannin at the email above.

**QUIZ BOWL**— There will be a meeting on Tuesday, August 24, at 3 pm in the biology classroom for any high school student interested in joining the Quiz Bowl team. All students are welcome, and the team is glad to work around sport seasons for students that are only able to participate part of the year. If you have any questions, please contact Mrs. Arnold.

**MIDDLE SCHOOL BOOK CLUB**- A new addition for this school year will be the middle school book club for students in grades 6 through 8. The MS book club will focus on independent reading, group discussion, and building relationships with peers through novels while covering a variety of genres, themes, and topics. Students interested in joining the MS book club should expect to read one book per month and to meet once a month to discuss the book afterwards. Any MS student interested in joining should contact Mrs. McClung at: [brittany.mcclung@charlestoncatholic-crw.org](mailto:brittany.mcclung@charlestoncatholic-crw.org)

**SUPPLY LISTS FOR MIDDLE AND HIGH SCHOOL** – Sixth, seventh and eighth grade supply lists are posted on the school website. Please check those out to find the supplies that are needed for each class. In the first few days of school, high school teachers will share supply lists that are specific to their courses.

**ADVANCED PLACEMENT RESULTS**– Our students who enroll in Advanced Placement courses work diligently all year long in preparation for the spring AP tests. Test results are released each July and our students await their release to see their efforts rewarded with strong performances on the end of course tests which earn them college credits. Despite the many challenges this year, the results are again impressive. Congratulations to AP students and teachers!

Special congratulations to the following students who received the highest honors for their college-level achievements:

**AP Scholars**– Students who received scores of 3 or higher on three or more AP Exams.

Hannah Atassi	Abigail Boothroyd	Lindsay Carr
Emma Cimino	Mason Cormany	Abigail Cunningham
Celine Hanna	Mobolaji Kranwinkel	Grace Litton
Madeline McCabe	Hannah Rahin	Elizabeth Rushworth
Nick Shaf	Joseph Shawkey	Emma Wirts

**AP Scholars with Honor** – Students who received an average score of at least 3.25 on all AP Exams taken, and scores of 3 or higher on four or more of these exams.

Hannah Casey	Rachel Coffield	Ava Delgra
Jadon Dorsey	Isabella Griffith	

**AP Scholars with Distinction** – Students who received an average score of at least 3.5 on all AP Exams taken, and scores of 3 or higher on five or more of these exams.

Hayden Carriger	Chloe Clark	Allyson Gardner
Lauren Gillespie	Kevin Hayes	Kaitlyn Keith
Kathryn Lakin	Tiffany Lian	Elizabeth Zacks



## SCHEDULING AND REGISTRATION

**2021-22 REGISTRATION DAYS** -- The following times have been set aside for students to pick up their schedules, pay class fees, pick up/ place orders for textbooks, and pick up/buy uniform polos and jackets. **REGISTRATION WILL BE HELD IN THE SCHOOL COMMONS.** At this point, masks will be required in the school building. Student schedules are completed during the summer months and will not be available until August registration days. **Schedules for each particular grade level will only be available during the times listed below,** so it is critical that parents and students adhere to the schedule listed. If families with more than one child would like to pick up schedules and so on for all their children at one time, they must come on Friday, August 13, from 2:30 - 4 p.m. At all other times, schedules and other items for each grade level listed will be the only ones handled at particular time slots. There will be no exceptions.

Thursday, August 12

9 - 10:30 a.m.: Seniors only  
 10:30 – noon: Juniors only  
 CLOSED NOON - 1 P.M.  
 1 - 2:30 p.m.: Sophomores only  
 2:30 - 4 p.m.: Freshmen only

Friday, August 13

9 - 10:30 a.m.: 8th graders only  
 10:30 – noon: 7th graders only  
 CLOSED NOON - 1 P.M.  
 1 - 2:30 p.m.: 6th graders only  
 2:30 - 4 p.m.: Families with more than one student wishing to register all their children at one time; also, anyone unable to come at scheduled times

**SCHEDULING CLASSES** – Student schedules will be distributed during registration. Scheduling is a complex process. In addition to analyzing students' and parents' requests, other pieces of the puzzle are important: standardized test scores, grades, teacher recommendations including information about each student's work ethic and work completion, class offerings, and so on. The faculty and administration go to great lengths to make sure that students are placed in appropriate courses. Please assume that the schedule your child receives is the best one possible! Students' placement in courses varies from year to year

and subject to subject -- our students are not “tracked” within an inflexible framework. Each year, students’ records are reviewed to ensure suitable placement in classes.



**PLEASE NOTE: If a student needs a tutor in any class or does not enjoy a particular subject, aspiring to Advanced Placement or advanced level courses is a misplaced concentration of effort. Success in advanced honors/Advanced Placement courses in any subject is predicated on the understanding that the students in these classes enjoy the subject matter, enjoy putting forth the extra effort needed in these classes, are appropriately prepared academically, and have a natural affinity for these courses. All CCHS courses are taught at the college preparatory level at the very least. Encourage your children to do their best, using every ounce of their God-given ability in their classes. It is far better for a student to be successful, productive, and comfortable in honors and college preparatory courses than to struggle unhappily and with modest success in advanced honors or Advanced Placement courses. **Students’ schedules will not be changed after the first 2 weeks of school unless a change is initiated by a teacher.****

**SEVENTH GRADE MATH PLACEMENT** – Students’ first differentiated academic experience occurs in seventh grade. Seventh graders study either Pre-Algebra or Algebra  $\frac{1}{2}$ . The courses differ in pace, level of abstract versus concrete thinking required, and depth of material covered. Seventh graders enrolled in Algebra  $\frac{1}{2}$  are essentially skipping a math course. Students in this class must have exceptional math skills, expect and be capable of a big intellectual leap and extra work, and be committed to put forth extra effort. Faculty and staff work hard to ensure that all students are appropriately placed during their years at Charleston Catholic. Students are placed in 7<sup>th</sup> grade math courses based on **their 6<sup>th</sup> grade math class achievement, 6<sup>th</sup> grade MAP Growth scores, placement test results, and work ethic.** Students demonstrating appropriate ability and achievement in 6<sup>th</sup> grade math and in the measures listed above, as well as an advanced level of abstract thinking, are the only students who will be placed in Algebra  $\frac{1}{2}$  in the 7<sup>th</sup> grade. Students will learn their math placement when they pick up their schedules at registration.

## TEXTBOOK INFORMATION

### **TEXTBOOK PROCEDURES 2021-2022**

Please note that English textbooks are new this year. Higher level math and AP math classes will participate in the CCHS rental program. Most of the newly adopted textbooks have a very recent copyright date; therefore, used supplies on the internet are extremely limited.

#### **Middle School**

Most textbooks ordered in June will be available for pick up during registration in August. **Other than new books that are only available through school, parents may order books on their own if they so choose; please refer to the correct ISBN number on the textbook order form.**

Please note that the Theology consumable textbook used in middle school is included in your fees. Math textbooks for 7<sup>th</sup> grade will be ordered at registration once placement is known. A textbook fee for middle school foreign language will be assessed during August registration, and all middle school foreign language materials will be provided by the teacher.

#### **High School**

Most textbooks ordered in June will be available for pickup at registration in August. **Other than new books that are only available through school, parents may order books on their own if they so choose; please refer to the correct ISBN number on the textbook order form.**

Order forms for electives and placed courses will be available at registration.

**Core Classes:** English 9 Honors, Theology 9, Health, Physical Science Honors & Advanced Honors, English 10 Honors & Advanced Honors, Theology 10, Physical Education, English 11 Honors, English 11 AP, Theology 11, US History 20/21<sup>st</sup> Honors, English 12 Honors & AP, Theology 12

### **Electives and Placement classes**

High school students will order books for electives and placement classes once their schedule is received at registration. **Parents may order books on their own if they so choose; please refer to the correct ISBN number on the textbook order form which will be provided in August.**

2020-21 French II students must keep their textbook and workbook for use in French III Advanced Honors this year. In addition, students must purchase a French III textbook and order a new French III workbook. 2020-21 French III Advanced Honors students must also keep their textbook and workbook for this year in French IV. All students in French I, II, and III Advanced Honors must purchase a workbook and textbook either through the school or online using the correct ISBN provided on the textbook order form.

**AP Courses & Higher Level Math** (Calculus AB, Calculus BC, PreCalc II/Calc A, Trig/Precalc, Math Functions, Economics, Human Geography, US Government, World History, US History, European History, Biology, Physics, Psychology, and Art History)

There is a **mandatory rental policy** for high school students in AP classes and higher level math. Students will rent their textbooks from the school, with a rental fee included in AP or class fees. All AP/Higher Level Math textbooks **must** come from the school.



### **English Novels**

Parents may refer to a list that will be provided by the teacher for information about novels to be used in English classes during the school year and should order the novels required on their own. **CCHS will not order novels.** Please pay special attention to the details of the novels to be used when ordering (ISBN, printing number, edition, etc.). In some cases, these lists may not be complete and may be added to throughout the school year. Ample notification will be given in these cases.

**E-READERS FOR HIGH SCHOOL ENGLISH CLASSES-** The English department will continue its e-reader program for students in grades 9-12. Students will be permitted to use e-readers in **English classes only** for required novels during the year. Students who wish to use e-readers must supply their own devices, but they may NOT use phones. *The device must be charged for use in class.* In order to participate, students and parents must sign a contract outlining all usage expectations at the beginning of the school year. Students who break the terms of the contract and/or the school's internet usage agreement will not be permitted to continue to use the devices in class for the remainder of the school year.

## **LUNCH UPDATES AND REMINDERS**

**LUNCH TIME** –Thursday, August 19, marks the first full-day of school and the opening of our food service program. We are very appreciative of the hard work of our cafeteria staff who provide our students with tasty and healthy lunches every day. Menus will be posted in My Student Account. CCHS has three separate lunches: sixth grade lunch (see below for details), seventh-eighth grade lunch, and high school lunch. Grades 7-12 will eat lunch in the Commons. Students in grades 10 - 12 may go off-campus for lunch if they have submitted their parents' permission on the official school form. In order for students to go off-campus for lunch beginning Thursday, August 19, their permission forms must be returned to homeroom teachers by 8 a.m. that morning. **Notes/phone calls from parents will NOT be accepted for off-campus lunch privileges.** Off-campus lunch is a privilege and will be rescinded for students who arrive late to school, are late after lunch,

display unsafe driving practices at lunch time, or who are being disciplined for other reasons. Parents may also withdraw their children's off-campus lunch privileges at any time during the school year by notifying Mr. Villers.

**SIXTH GRADE LUNCH** - Sixth grade classes will start the year eating lunch in their classrooms. Hot and cold lunches will be available daily. Students will eat in classrooms daily with their teacher. Students will hand sanitize prior to receiving their lunches. They will remain in the classroom where they have class prior to lunch (3rd period). Students must order lunch online through My School Account by 8 a.m. Ordering details will be available for pick up at registration. Students are welcome to bring their own lunches from home. Students who bring their own lunches will not have access to a microwave. **Students are not permitted to have food deliveries (e.g., pizza, fast food) made to the school.**

**LUNCH PROGRAM** –We continue to make adjustments to our school lunch program, hoping to encourage students to follow the healthful eating practices established in their homes. If you have suggestions, please share them with us. The school lunch program offers a variety of foods -- salads, sandwiches, microwavable items, fruit, cereal, etc. -- on a daily basis in addition to a rotating menu. We do not sell sodas – our drink selection includes milk, water, flavored water, and juice. Students are certainly encouraged to bring bag lunches from home. Middle school students have a snack time during the course of the day at which time they may eat snacks brought from home. Students are not permitted to have food deliveries (e.g., pizza, fast food) made to the school. The average cost of a sandwich, drink, and chips is \$5.50. Prices will be adjusted throughout the school year to reflect the changes in market prices. If you have questions about the food program, please contact Mr. Villers.



**PAYMENT SYSTEM**- We will continue our cash free lunch system this year using My School Account, an online service that allows you to deposit money directly to students' meal accounts, receive an email notification when accounts dip to a certain amount, and to monitor purchases made on the account. When students go through the lunch line each day, their purchases will be debited from the account. You are able to deposit money electronically to accounts with a \$2.00 fee for each transaction or you can send cash or check to the school office which we can deposit to student accounts with no transaction fee. Funds left in students' accounts last school year will carry over to their accounts this year. They will use the same PIN and ID numbers when depositing money and checking out. Sixth graders and new students will receive their personalized account information in time during registration.

## DROP OFF/ PICK UP PROCEDURES

This year we will have two entrances; high school students will enter through the main doors on Virginia Street and middle school students will enter through the doors on Dunbar Street. Students may use the exit closest to them during dismissal.

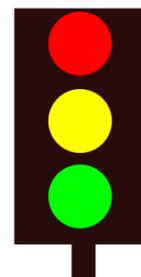
Please follow the procedures outlined below. The mayor's office, City Traffic Division, City Council members, the Charleston Police Department, and others have worked together with us over the years to come up with a workable plan that is efficient and effective.

Since anything can happen on our highways, families need to allow extra time to get their children to school on time. **Remember, late is late -- we do not have "excused tardies."** We appreciate parent phone calls to inform us when you are running late. However, a phone call does not excuse the tardy. We understand that traffic, oversleeping, etc., sometimes happen, but students will be expected to accept the consequences of a morning tardy. Any student arriving late to school will serve lunch detention that day. Repetitive first period tardies will result in additional consequences. With school traffic converging in a small area downtown, everyone needs to ensure the safety of our preschool, elementary, middle, and high school students and to help build positive community support for our schools (i.e., we don't want to disrupt more than necessary the lives of those who live or work in the downtown area). Between CCHS and Sacred Heart Grade School, we have over 700 students, so everyone needs to help.

- 1) **There can be absolutely no stopping on Virginia Street between Dunbar and Leon Sullivan Way. This holds true at all times -- during morning drop-off and afternoon pick-up and during the school day.** According to the Charleston Traffic Division, all lanes in front of the school are for “moving traffic.” Therefore, **DO NOT PULL OVER AND DROP-OFF/PICK-UP YOUR CHILDREN ON VIRGINIA STREET IN FRONT OF THE SCHOOL!**
- 2) **Even when the light at Virginia and Leon Sullivan Way is red, PLEASE DO NOT DROP-OFF/PICK-UP YOUR CHILDREN ON VIRGINIA STREET.** You must pull around the corner onto Leon Sullivan Way, pulling up as far as possible toward the Boulevard, or continue past the school into the next block on Virginia Street before releasing/gathering your riders. **PLEASE MAKE SURE YOU DROP OFF YOUR CHILDREN AT CURBSIDE – DO NOT PARK/ STOP IN THE MIDDLE OF THE STREET.**
- 3) Students of middle and high school age should be responsible enough to follow traffic directional signals. Therefore, in order to help avoid congestion, **it is recommended that students be dropped off/picked up at least a block away from CCHS (but not in the Sacred Heart Grade School area!).**
- 4) **The Virginia Street main door is the only CCHS entrance used after morning arrival.** All other doors are locked, preventing entrance and contributing to the security of our building.
- 5) **Students must cross at the corner (Virginia and Leon Sullivan or Virginia and Dunbar).**
- 6) **Students are dismissed from class at 2:45 p.m.** Therefore, there is no need to arrive in the area before that time (again, **NO STOPPING ON VIRGINIA STREET IN FRONT OF THE SCHOOL!**). At the end of the day, many students chat with friends, meet with teachers, take care of business in the office or bookstore, etc., thus exiting the building by 3 p.m. Make sure your children know where and when you’ll meet them.
- 7) **During AFTER SCHOOL PICK-UP ONLY,** the Charleston Traffic Division has agreed that **parents may pull to the curb and wait for their children on Leon Sullivan Way on the First Presbyterian side (left side) of the street.** This is for pick-up only and parents must remain in their vehicles. **STUDENTS MUST CROSS AT THE CORNER.** If you need to run into the school or leave your car for any reason, please find a parking meter. This lane is used by First Presbyterian at other times during the day and must be kept clear of vehicles. According to the Charleston Traffic Division, even with cars waiting along the left curb in front of First Presbyterian and with cars parked along the right at meters, there is still room for two lanes of moving traffic in between.
- 8) **NO DOUBLE PARKING!**
- 9) **DURING AFTER SCHOOL PICK-UP,** students may wait on the sidewalks around the school. Students are expected to refrain from horseplay, act responsibly and safely, and behave in ways that reflect positively on them, their families, and the school.
- 10) Additionally, First Presbyterian **graciously** allows students to wait on the steps in front of the church during after school pick-up. Our students must be good neighbors and support the Church’s wishes while waiting on First Presbyterian property (i.e., sidewalks on Virginia Street and Leon Sullivan Way, church steps, grassy areas, stone wall, etc.). On Virginia Street, students **MAY NOT** stand or sit on the grass or on the sidewalk between the corner of Virginia Street and Leon Sullivan Way and the end of the church’s property along Virginia Street. Students on First Presbyterian property must stay on the Virginia Street steps. Once again, students are expected to refrain from horseplay, act responsibly and safely, and behave in ways that reflect positively on them, their families, and the school.
- 11) Please set a good example for students by following these school rules as well as city traffic department rules.
- 12) **Teachers are assigned to after school traffic duty and remain there until 3:00 p.m.** Teachers are there to help ensure students’ safety. **It is very difficult to monitor traffic and the actions of so many students and parents**

so it is imperative that each person upholds the expectations stated above. Please follow the teachers' directions. Don't put your children in a position in which they have to choose to follow a teacher's directive versus a parent's wishes.

Students not following school expectations will be subject to school disciplinary action, including lunch detention and having to wait after school in the school office for parents.



**WHEN DOES THE BUILDING OPEN EACH DAY?** -- When the administrators open the two entrances (Virginia Street for high school students and Dunbar Street for middle school students) at 7:45 a.m., students may enter the classroom floors, go to the bookstore or office, etc. **For safety reasons, students are not to congregate near the curb, in the school's entryway, or on the stairs.** The first bell rings at 7:55 a.m. and students are expected to be in their classrooms when the 8 a.m. bell rings to start morning prayer and announcements. Classes, announcements, and prayers end at 2:45 p.m. and students are expected to leave the building by 3 p.m., unless they are meeting with staff members, attending club meetings, etc. Students may exit the building using the closest exit to their locker, classroom, etc.

## UPCOMING EVENTS

**BACK TO SCHOOL NIGHT**— Tentative Back to School Night dates are Tuesday, August 31 and/or Wednesday, September 1 at 7 p.m. Plans are still being made and details are being worked out. They will be shared via email in the coming weeks.



## FROM THE SCHOOL OFFICE

**APPOINTMENTS** -- We strongly encourage you to make doctor's appointments after the school day so that students do not miss valuable instructional time. However, we know that this is not always possible. If your child must leave school for an appointment during the school day, **PLEASE EMAIL THE APPOINTMENT DETAILS TO THE SCHOOL AT [appointments@charlestoncatholic-crw.org](mailto:appointments@charlestoncatholic-crw.org) by 8:30 a.m.** The student will NOT come to the office before 8 a.m. to get an appointment slip. The office will update this information in the daily report. If a student is being picked up by a parent/guardian, the parent will call the office upon their arrival and the office staff will call to the student's class to dismiss them, or the parent may come in to the office to sign out the student. If a student is checking him/herself out for an appointment, he/she will come to the office to sign out before leaving. All students will need to stop in the main office when they return after their appointments to sign in.

**SENIORS** – PhotoGrafix is the official CCHS yearbook photographer. Mike Hall will come to school this fall to take the

official pictures for the yearbook (i.e., suit jacket, formal drape). Students who want clothing changes and/or indoor/outdoor shots can call and make appointments (304-768-2000). For pricing info, go to the website [www.wvphoto.com](http://www.wvphoto.com).

**PE UNIFORMS** – Order forms for PE uniforms for seventh, eighth, and tenth graders taking PE will be available at registration. Sixth graders do not start PE until second quarter so they will receive their order forms later in September.

**STUDENT DRIVERS** – Please encourage your student drivers to be responsible and safe. It is tempting for them to speed down the street in front of the school, to show off for friends, to drive around parking lots too quickly, to ignore pedestrians, to change lanes abruptly, to speed through yellow lights, to text or talk on cell phones while driving, to adjust the music, and so on. Please discuss these dangerous behaviors with your student driver. Tragedies happen in an instant. If you see inappropriate or reckless driving by our students, please note the license plate and make of car and notify Mr. Villers.

**PROOF OF ENROLLMENT FORMS** -- for drivers' licenses and permits may be requested in the school office using the CCHS request form. It will take two school days for the forms to be completed by office staff.

**VIRTUS** – Be sure you're able to help! All parents or other adults who volunteer, coach, drive students, chaperone, etc., are required by the Diocese to complete the diocesan sexual abuse awareness training before being allowed to work with our students. Training is available online or at sessions periodically scheduled. To begin, visit the [VirtusOnline.org](http://VirtusOnline.org) and choose the online option. Allow 1- 1½ hours to complete the program. Print out the certificate of completion and submit it to Mr. Villers. It is still necessary to complete the background check and sexual abuse awareness statement which can be done by clicking on the link at the school website at [www.charlestoncatholic-crw.org](http://www.charlestoncatholic-crw.org). If you have questions, please call Mr. Villers.

**Adults who volunteer, coach, or chaperone, may be asked to update background and policy forms.**

**Background checks must be updated every three to five years depending on your role in the school. Policy questionnaires should be updated if they were signed before 2014. Current Diocese guidelines do not require volunteers to update the training portion of VIRTUS. Please contact Mr. Villers with any questions and to update your forms.**

**STUDENT PARKING** – Father Higgs has made parking spots available to our students in the gated lot on Quarrier St. across from the YWCA. Rate information and forms will be available during registration next week. Interested students should pick up information in the school office.

**SCHOOL COMMUNICATION** – We will continue to use our Parent Alert text system (a Ren Web component) as a means of communication, in addition to the school website ([www.charlestoncatholic-crw.org](http://www.charlestoncatholic-crw.org)), our Twitter feed which is visible on the school website, and RenWeb email. **To be sure that we have accurate contact information for you, please review your family demographic information in RenWeb!** We will rely primarily on Parent Alert and RenWeb emails for official communications. Be on the lookout for these Parent Alert texts with important school updates (such as school closings or delays) including announcements/ reminders from the school office. Details will be provided at registration on how to be sure your demographic information is up to date.

**IF YOUR LAST NAME IS DIFFERENT FROM YOUR CHILD'S NAME** – please put the child's full name on all checks issued to CCHS and to any correspondence sent to the school.

**LOCKS ON LOCKERS** – ALL LOCKERS MUST HAVE LOCKS PURCHASED FROM THE CCHS BOOKSTORE. Locks will be given to 6<sup>th</sup> graders the first week of school. Locks for grades 7-12 will be available for purchase during registration. Middle school students must keep their lockers locked. Students are discouraged from bringing valuables to school. The school will not be responsible for anything that is lost or stolen from a locker.



**NON-CUSTODIAL PARENT MAILINGS** -- In August, non-custodial parents who would like to receive copies of report cards should send a current mailing address to Mrs. Lovejoy in the school office. The list and labels are updated each year, so please be sure to notify Mrs. Lovejoy of your request.

**MEDICATIONS** –When students need to take prescription medication at school, the medicine must be sent to the office with a doctor's order in a plastic zip-lock bag with the student's name clearly labeled. Also, any medications kept at school for

various reasons – e.g., asthma, allergies, etc. – should be sent to the office in a bag with the doctor’s order, and an allergy or other medical plan, if applicable. Over the counter medicine such as Advil, cough drops, etc. need to be in a plastic bag with student’s name clearly marked and with specific information stating when such items should be dispensed. **Additionally, the appropriate diocesan form (available in the office) for any medications must be completed by the parent/guardian.** At the end of the school year, we will ask your students to stop by the office and pick up their plastic bags with last year’s supplies. Medications are not stored from one school year to the next.

**OFFICE SPACE AVAILABLE**- There is available office space available for lease in the CCHS Athletic Facility located on Dee Drive in the Hillcrest Office Park. If you are interested in learning more, please call the school office and ask for information.



## NOTES FROM THE ACADEMIC ADVISOR

### Dates to Remember

**Senior Parent Meeting via Google Meet: Monday, August 23rd at 7 p.m. (link to be sent via Mrs. Herrick’s email; session will be recorded for those who cannot attend)** *Review exactly what your children should be doing as they apply to college and prepare for graduation.*

**Junior Parent Webinar: (resources & video link to be sent in September via Mrs. Herrick’s e-mail)**  
*As you begin the college search process, it’s important to stay organized and to know everything that has to happen over the upcoming year. We will go over all of this together!*

**Freshman Parent Meeting: (resources & video link to be sent in September via Mrs. Herrick’s e-mail)**  
*Learn about making academic plans for high school and preparing for what comes next.*

- 1.) **Immunizations:** All 7th and 12th graders are required to have updated TDap and meningitis vaccines. An updated immunization record must be submitted before students will be allowed to enroll this fall.
  - 7<sup>th</sup> graders: 1 booster dose of Tdap vaccine (tetanus, diphtheria, and pertussis) and 1 dose of MCV4 (meningitis)
  - 12<sup>th</sup> graders: 1 dose of Tdap (tetanus, diphtheria, and pertussis) and 1 booster dose of MCV4 if first dose of MCV4 was given before the child’s 16<sup>th</sup> birthday; a booster dose is not required if the first dose was given after the child’s 16<sup>th</sup> birthday.
- 2.) **New students** (except those attending area Catholic elementary schools) must submit final report cards and achievement test results to the office before registration.
- 3.) **College representatives** will start visiting soon, and these virtual meetings will typically take place during lunch. Dates and times will be available on the school calendar, and students will be reminded on the morning and afternoon announcements. Students should take advantage of this opportunity to learn more about different colleges.
- 4.) **SAT and ACT testing** and registration information and registration is available online at --[www.collegeboard.org](http://www.collegeboard.org) and [www.act.org](http://www.act.org) (CCHS code: 490-205). CCHS encourages students to take both the ACT and the SAT before the end of their junior year.

**FINE ARTS/HUMANITIES REQUIREMENTS** – Students who attended CCHS during the 2020-2021 school year were able to start fulfilling the upcoming year’s fine arts/humanities requirements during the summer months. These activities must be submitted during the first quarter in order to receive credit. Sixth Graders and other students new to CCHS in 2021-22 may not begin to work on these requirements until after the requirements are discussed in English classes in August.

## NOTES FROM THE PARENT VOLUNTEER ASSOCIATION (PVA)

**All volunteers must be 100% VIRTUS compliant.**

- 1.) **PVA Polos and Fleece** - Order forms for CCHS logo jackets (including the heavier weight grey jacket and also a lighter weight black jacket, both in full zip and quarter zip), white uniform polo shirts, and green athletic/academic competition polo shirts are available on the CCHS website and may be ordered at registration. For questions, please contact Carrie Groom (304-546-4927) for jackets, Kristina Whiteaker (304-610-5544) for green polos, and Sara Frame (304-389-1241) for white polos. OFFICIAL UNIFORM POLOS MUST BE PURCHASED THROUGH PVA. Please note that students who are members of athletic teams and academic competition teams are permitted to wear an official CCHS kelly green polo shirt with khaki pants to school on designated dates – normally home games and post-season games designated by the principal.
- 2.) **PVA dues** were included in fees on the 2021-22 tuition invoice. In addition to buying materials to support the school's instructional program, this fee covers operational expenses of special student projects (e.g., Project Graduation, moving up reception, baccalaureate reception) so funds will not be solicited for various activities. We will still be looking for your time, talent, and good cooking!
- 3.) **Parent involvement** is a vital component of the successful operation of the CCHS athletic program. Helping transport students to games and practices, working gates, being supportive of the players and coaches, and attending games are just a few ways that parents help. EVERY parent of an athlete is needed to support the teams!
- 4.) **Athletic family passes** are available through the PVA. These passes are good for immediate family members only (not cousins, in-laws, ex-in-laws, grandparents, fiancées, etc.) to attend CCHS home games. The passes do not cover away games, tournaments played at home, homecoming games, or any SSAC tournaments. Cost is \$150 for all home middle school games only, \$175 for all home high school games only, and \$200 for all home games (both levels). A \$100 student or senior citizen pass for all home games is also available. Passes may be purchased during registration days at the PVA table. An order form for sports passes is also in the PVA Parent Registration Packet so you may order them later in the semester. Please contact Stephanie Hopkins (304-807-0052) if you have questions about these passes.
- 5.) **PVA packets** including volunteer forms and all ordering forms for logo jackets, white polos, and green polos will be available at registration as well as on the school website ([www.charlestoncatholic-crw.org](http://www.charlestoncatholic-crw.org)). Forms should be submitted within the first few weeks of the school year to the school office.



Any summer service done by returning 7<sup>th</sup> through 12<sup>th</sup> graders can be applied to the 2021-2022 school year. Completed forms for summer hours are due at the end of the first quarter and will not be accepted after that date. It is a good idea to complete the service activity forms (which can be found on the website) while the activity is fresh in your mind! Students in 6<sup>th</sup> grade or who are new to CCHS for the 2021-2022 school year may begin completing hours once the school year begins and expectations are reviewed in theology classes.

## COMMUNITY SERVICE AND GIVING

**SUPPORT CCHS AS YOU SHOP**— The programs listed below make it easy to support CCHS when you shop. Please consider participating.

1. The **Kroger Community Rewards can be used every time you grocery shop at Kroger.** To register your Kroger Plus card, go to [www.krogercommunityrewards.com](http://www.krogercommunityrewards.com) and use the Charleston Catholic organization number **LH615**. Be sure you have your Kroger Plus card available when you register. Kroger Plus Cards are available at the Customer Service desk at any Kroger. To participate, register your **Kroger Plus Shopper's Card (as outlined**

above) and use the card when you checkout, and Charleston Catholic will receive a check from Kroger on a quarterly basis.

- When you shop at Amazon.com, the Amazon Smile program will donate 0.5% of your purchases to CCHS when you log in to your Amazon account using the address <http://smile.amazon.com/ch/55-0630688> (or by clicking on the link on the School Home section of RenWeb) to enroll in the program.

## ATHLETIC UPDATES

**GOOD SPORTSMANSHIP** -- is expected of all Charleston Catholic athletes, coaches, parents, students, and other fans. We must reflect excellence in all we do. Good sportsmanship includes showing respect to opposing teams, coaches, fans, and officials, both on the field and off. People judge our school by viewing the behavior of those who represent it most visibly. Many times athletic events are the only exposure they have to a Catholic school community. Though not easy, it is always best to “be the bigger person” and ignore (and certainly not imitate!) negative remarks or gestures from others. It is wonderful when game officials remark upon the impressive behavior of our student athletes, the collegiality of our coaches, and the positive vibes from our fans. Please do your part to stay positive.

**A REMINDER ABOUT SIXTH GRADE ATHLETIC PARTICIPATION**-- Sixth grade students are allowed to play one school sponsored sport each season (fall, winter, and spring) if they meet school eligibility requirements. **Students must meet WVSSAC eligibility requirements (minimum 2.0 semester GPA), in addition to school expectations, to participate in their first sport, regardless of the season. To become eligible for a subsequent sport during their sixth grade year, students must maintain a 2.5 GPA each quarter. The administration reserves the right to remove a student from an athletic team at any time if the student’s academics or behavior decline.** In addition to helping students grow and mature, our coaches strive to build competitive teams. Practices are mandatory, not optional. PLAYING TIME IS A COACH’S DECISION. Middle school sports do not subscribe to the “everyone plays” philosophy that many less competitive programs do. As sixth graders, it is likely that students will not see much playing time. If playing time is a primary concern to you or your child, please consider continuing in recreational teams or church leagues.

**ATHLETIC FEES AND PHYSICAL EXAMINATIONS**- In order to try-out for a team, a student must have a WVSSAC doctor's physical examination form on file in the CCHS athletic office. Physical forms completed after May 1st of a particular year are accepted for the school year commencing in August. Any student participating in the three week summer practice period must have an updated physical form (dated after May 1st) submitted in order to practice. Once selected as a member of a team, all athletic fees must be paid (\$75 per sport) before a student will be issued a uniform. Based on their best judgment, coaches will determine how much playing time athletes receive. Once a student has been selected as a team member, payment of fees enrolls the student on a team but does not guarantee playing time.

**FALL SPORTS** -- Students must have a completed doctor’s physical (administered after May 1, 2021) to give coaches on the first day of practice. This physical is good for the entire school year. Once teams have been selected, students participating must submit their athletic fees (\$75 per sport) before the first day of competition in order to participate. A student who has not turned in athletic uniforms from another sport will not be permitted to participate in the next sport. CCHS students are eligible for athletics if they meet WVSSAC requirements (including having an unweighted 2.0 GPA at end of 2020-21 second semester) and CCHS expectations, i.e., good behavior and good attendance. For more information, please contact Jacob Nelson, CCHS Athletic Director, or coaches for individual sports, listed below.

AD – Jacob Nelson – [jacob.nelson@charlestoncatholic-crw.org](mailto:jacob.nelson@charlestoncatholic-crw.org)  
 HS Boys’ Soccer - Joe Johns – [jjohns@turnerjohns.com](mailto:jjohns@turnerjohns.com)  
 HS Girls’ Soccer - Amy Mullen - [cdmullen@suddenlink.net](mailto:cdmullen@suddenlink.net)  
 HS Cross Country - Hilton Ingraham - [hiltoningraham@ymail.com](mailto:hiltoningraham@ymail.com)  
 HS Golf – Charlie Jordan – [cmjordan20@gmail.com](mailto:cmjordan20@gmail.com)  
 HS Volleyball – Hannah King - [Hking1275@gmail.com](mailto:Hking1275@gmail.com)  
 HS Cheerleading – Satin Blackwell – [satinblackwell@gmail.com](mailto:satinblackwell@gmail.com)  
 MS Boys’ Soccer – Paul Bown - [Paulbownmd@gmail.com](mailto:Paulbownmd@gmail.com)  
 MS Girls’ Soccer – Ian Aubry – [ianaubry11@gmail.com](mailto:ianaubry11@gmail.com)  
 MS Volleyball – Charles Pleska - [pleskacm@dow.com](mailto:pleskacm@dow.com)  
 MS Cross Country— Hilton Ingraham - [hiltoningraham@ymail.com](mailto:hiltoningraham@ymail.com)

**NEW CCHS STUDENTS INTERESTED IN SPORTS**– New students for the 2021-22 school year who are interested in playing fall sports should contact the individual coaches listed above or Jacob Nelson, Athletic Director, at [jacob.nelson@charlestoncatholic-crw.org](mailto:jacob.nelson@charlestoncatholic-crw.org) for information.

**PARTICIPATION IN SCHOOL SPORTS** – To participate in athletic events, students must be in school for the full school day on the day of the scheduled activity. If a student is late or absent for any part of the day on a game day, that student is not permitted to play that day. This “full day” policy includes leaving school for appointments, so students need to avoid scheduling appointments during the school day. To be eligible for practice, students must be at school for the majority of the school day. Students are also expected to be on time each morning following an athletic event. Students who have long standing medical appointments, family funerals to attend, or other similar instances may be excused at the discretion of Mr. Villers. Although suspensions are rare at CCHS, when a student is suspended at school, that student is also suspended from athletic practices, games, etc. for the FULL DAY on the day(s) suspended (i.e., if a student is suspended for a Tuesday, the suspension includes involvement in any school activities -- sports, social, etc. -- for Tuesday evening also). In addition, if a student is suspended for a Friday, the suspension holds for Friday evening but does not continue for Saturday unless the student is also suspended for Monday.

**TRAVEL**—Students may not drive to school events, such as field trips or “away” athletic events, taking place at locations other than Charleston Catholic facilities or other designated “home” locations. Students must ride to and from the event with adults (age 21 or older) who have met the Diocesan requirements for field trip drivers.

**LIVE STREAMING AND SPONSORS** - Last year we were able to live stream more home games than ever before thanks to our amazing sponsors. Once again we are looking for sponsors for the 2021-2022 sports year. If you know any businesses interested in getting involved, please contact our Athletic Director at [jacob.nelson@charlestoncatholic-crw.org](mailto:jacob.nelson@charlestoncatholic-crw.org) for more information.

## **HANDBOOK REMINDERS AND UPDATES**

**MANDATORY REPORTING**-- Charleston Catholic faculty and staff are mandatory reporters of suspected child abuse and neglect. Reasonable cause to suspect that a child is neglected or abused or observation of a child being subjected to conditions that are likely to result in abuse or neglect will be reported to Child Protective Services and the Department of Safe Environment at the Diocese of Wheeling Charleston.

### **ELECTRONIC COMMUNICATION, MEDIA DEVICES, AND SOCIAL MEDIA**--

Social media and networking are increasingly useful and prominent in our society. Charleston Catholic High School attempts to provide a safe environment for all individuals in terms of social networking, blogs, and any online publishing.

- The official use of the school logo and name are not permitted to be used on any personal online sources-blogs, websites, etc. without the written permission of the principal.
- Before publishing pictures of students online please consider parental wishes.
- Publishing disparaging and/or defamatory comments about the school or anyone in the school community is not permitted.
- Engagement in online activities, such as, but not limited to, Facebook, Instagram, Twitter, etc. may result in disciplinary actions if the content of student or parent’s accounts includes defamatory comments regarding the school, the faculty, other students.

## **UNIFORM GUIDELINES**

**UNIFORMS**-- Students are required to be in uniform beginning Wednesday, August 18th. The uniform is part of the CCHS package. Uniforms are just that -- uniforms. They remind us of the businesslike nature and academic atmosphere existing at CCHS. They are not intended to reflect current fashion trends. Because school expectations are so clearly stated, there is no reason for any student to be improperly attired and, therefore, no reason that parents should need to be disturbed to rectify a clothing situation. If uniform violations cannot be fixed immediately, students pay a consequence with lunch detention. Repeat offenders will receive additional consequences. In some cases, parents will be called to bring appropriate

attire to school. We ask for your help to make sure uniform pants are not faded or worn and are hemmed and not altered and that shirts are in good repair. Students are not allowed to wear “place holders” or have facial piercings.

### Uniform Guidelines:

Determination regarding appropriate wear and grooming will be determined by the school administration.

1. Students not dressed in the proper school uniform will be sent to the office immediately, with the exception of test days in which students will be sent to the office after the student has completed his/her test.
2. All clothing must be in good repair: Students wearing clothing which is not hemmed, or which is torn, frayed, faded, worn, stapled, pinned, or taped will be considered out of uniform. Immediate steps must be taken to correct the problem, and the consequences for being out of uniform shall apply.
3. Clothing may not be altered, tapered, or rolled up.
4. No hats, scarves, bandanas, jackets, coats, sweatshirts, or non-uniform sweaters are to be worn in the building during the school day.
5. Dress and grooming must be neat and clean. It is expected that hair should be neat and clean at all times. Unbecoming, bizarre or distracting hairstyles/colors are not permitted. Hairstyles must not impede eye contact with teachers.
6. There should be no writing on shoes, clothing, or body parts. Permanent body art, i.e. tattoos, may not be visible. Temporary body art may be approved IN ADVANCE by school administrators.

### Uniform Code:

Uniform pants/ shorts may be purchased locally from Charleston Department Store or online from Schoolbelles at schoolbelles.com (our school number is #1246) or from Lands' End School at landsend.com/school (our school number is 900133356).

**Shirts:** Shirts must be either 1) a blue or white, long or short sleeved, **oxford-cloth**, button-down, with no visible labeling or 2) an official CCHS Polo. Oxford dress shirts must be worn **tucked and buttoned**. Polos must be purchased from PVA. Polo shirts may be worn untucked if the hem is straight and does not fall below the hip line. **Fitted blouses or blouses with darts are not permitted.**

**Undershirts:** While optional, if worn, undershirts **must** be solid white with no printing. Undershirts must not have collars or turtlenecks and sleeve length must match that of the uniform shirt. Undershirt may not hang below polo shirt.

**Pants:** **Pants must be navy blue corduroy or twill pants and have no visible labeling or rivets.** Pants must be worn at the waist and be of modest fit. (Pants deemed too legging-like by administration will not be allowed.) **Legging or jegging-like pants are prohibited.** Corduroys and twill pants must not be faded. Students wearing worn, faded pants will be considered out of uniform.

**Shorts:** Navy blue twill shorts must be no higher than 2 inches above the knee. Shorts must not have any visible labeling or rivets. Uniform shorts are not cargo style. Shorts must be worn at the waist and be of modest fit. Shorts must not be faded. Students wearing worn, faded shorts will be considered out of uniform. Shorts are worn from the beginning of the school year until October 15 and beginning April 15 until the end of the school year.

**Sweaters:** Plain navy blue crew neck or cardigan sweaters may be worn. Sweaters with embellishments, patterns, designs, etc. may not be worn.

**Sweater Vests:** A solid green v-neck sweater vest from Lands' End School (item number 22301-6BP4 for girls and 22301-8BP3 for boys) may be worn with oxford cloth, button-down shirts only.

**Uniform Jackets/Fleece:** Gray or black uniform jackets may be purchased from the PVA. These may be worn as an additional layer to the uniform. Fleeces previously sold by PVA are no longer available for purchase but may be worn. **No gym/team sweatshirts or jackets may be worn.**

**Socks:** Socks must be worn and must be clearly visible. Leggings are not permitted.

**Shoes:** **Shoes must be leather dress shoes that are primarily black, brown, gray, or navy in color.** Shoelaces must be the same color as the shoe and must be tied. Shoes that have a place for shoelaces are required to have shoelaces. Soles may not exceed 1 inch, and heels may not exceed 1½ inches. All shoes must be closed at the toe and heel and have a hard sole. Shoe tops must be below the ankle bone. The following type of footwear is not permitted: sandals, moccasins (soft or hard soled), athletic shoes (even if leather), platform shoes, fleece-lined shoes/ slippers, wedges, clogs, or boots.

**Belts:** Belts are optional. If worn they should be simple dress belts.

**Jewelry:** Girls only are permitted to have ear piercings. No other type of visible body piercing is allowed. Other jewelry, if worn, should not be distracting. Faculty or staff may require a student to remove offending jewelry. Boys are not permitted any type of visible body piercings.

**Ties:** Boys only may choose to wear ties. If worn, ties must be tied at the neck and worn with an oxford cloth, button-down uniform shirt. Ties cannot be distracting or contrary to school expectations regarding clothing. Faculty or staff may require a student to remove offending ties.

## MANY THANKS

-to the Class of 2021 for their heartfelt class gift which is a true example of the kind people they are. During our graduation ceremony, they announced their desire to use remaining class funds to make donations to support a tuition assistance fund for Charleston Catholic students whose families may be struggling financially due to the COVID-19 pandemic. In addition to the class gift, graduate Aiden Satterfield donated \$1000 of his Mary Ferretti scholarship to support the tuition aid for other CCHS students. What good hearts!

- to our custodial and maintenance staff members who worked all summer getting our building ready for the new school year. Their dedication to the upkeep of our building shines through!

## 2021-22 CALENDAR

**UPDATED CALENDAR.** --Please use this calendar in your planning. Please remember that exams must be taken on scheduled exam days, and students who are absent more than 5 days in a semester will have to make up those days at the end of the semester. Please note that, as is the case each school day, teachers administer tests/quizzes, have assignments due, and teach lessons on the days immediately preceding and following school holidays. Students who take extended holidays run the risk of affecting their grades.

Thursday, August 12	Registration for high school students (see schedule p. 5)
Friday, August 13	Registration for middle school students (see schedule p. 5)
Wednesday, August 18	first day of school, 11:30 dismissal
Thursday, August 19	first full day of school
Monday, August 23	senior parent meeting via Google Meet, 7:00 p.m.
Monday, August 30- Friday, September 10	MAP testing for 6 <sup>th</sup> through 10 <sup>th</sup> graders
Tues./ Wed. Aug. 31- Sept. 1	Back to School night, 7 p.m.
Monday, September 6	Labor Day-no school
Saturday, September 18	Homecoming
Wednesday, October 13	PSAT for 8 <sup>th</sup> , 9 <sup>th</sup> , 10 <sup>th</sup> , and 11 <sup>th</sup> graders
Friday, October 22	end of first quarter
Thursday, November 4	Parent Teacher Conferences
Thursday, November 11	Veterans Day-no school
Wed/ Thurs/ Friday, November 24- 26	Thanksgiving Break
Wed/ Thurs/ Friday, December 15- 17	exams, 11:15 dismissal
Monday, December 20- Friday, December 31	Christmas Break
Monday, January 3	classes resume
Friday, January 14	end of second quarter, first semester
Monday, January 17	Martin Luther King, Jr. Day-no school
Monday, January 31- Friday, February 4	Catholic Schools Week
Monday, February 21	Presidents Day-no school
Friday, March 18	end of 3rd quarter
Monday, April 11- Monday, April 18	Easter Break
Tuesday, April 19	classes resume
Monday-Friday, May 2-13	AP Testing
Saturday, May 21	prom
Thursday, May 26	Baccalaureate, in evening
Friday, May 27	graduation
Monday, May 30	Memorial Day-no school
Wed/Thurs/Friday June 1- 3	exams, 11:15 dismissal
Friday, June 3	8 <sup>th</sup> grade moving up ceremony

**WHOM DO I CALL TO ASK ABOUT...?** -- From time to time parents are unsure about which staff member to contact regarding specific issues. This list should help!

**For questions about . . .**

**confidential matters** -- call Mrs. Hoyer or Mrs. Aubel (Assistant Principal for Student Support)

**specific class-related academic or behavioral concerns** -- call school and ask for individual teachers

**student academic support**—call Mrs. Aubel

**college-related concerns** -- credits, college applications, admissions, etc. -- call Mrs. Herrick (Academic Advisor)

**locks, attendance, bookstore, athletic fees, change of address etc.** -- call Mrs. Lovejoy (office manager)

**financial matters** -- call Mrs. Shindle (business manager)

**student behavior concerns**— call Mr. Villers (Assistant Principal for Operations)

**specific athletic questions** -- call individual coaches or Mr. Nelson (Athletic Director)

**textbooks** – call Mrs. McLaughlin

**fine arts requirements/cultural critiques** – talk to English teachers

**community service requirements** – Mrs. Linehan Belcher/ Mr. Timmermeyer

**community service opportunities** – talk to theology teachers

**reporting daily absences/appointments** -- call the school office for absences and email any appointments to [appointments@charlestoncatholic-crw.org](mailto:appointments@charlestoncatholic-crw.org) by 8:30 a.m.



**GO IRISH!**