



August 7, 2024

INSIDE CHARLESTON CATHOLIC HIGH SCHOOL

Teaching character, compassion, and confidence to the youth of West Virginia for over 100 years

Dear parents and students,

Welcome to the 2024-25 school year! I can't believe it's already upon us. I hope that all of you have enjoyed a relaxing and happy summer and that you are ready to embark on this journey together. Each school year is an adventure, full of highs and lows, victories and losses, and triumphs and sorrows. We will weather all of this together as a community that loves and supports one another.

This year, let's focus on working together to create a year that is meaningful for our young people. Let's celebrate their successes and support them as they overcome challenges. Let's make sure they know they have our love and support and the belief they can accomplish whatever they put their minds to! Let's ask God to bless us and accompany us in this year.

I look forward to seeing you in the next few weeks and hearing about summer adventures.

Warmly,
Colleen Hoyer

CONDOLENCES—We express our sympathy to a few of our students and their families who have lost a loved one recently. May the souls of the departed rest in peace: Director of Technology Rodney LeGrand's brother; math teacher Dorothy Pile's father in law and Jackson Pile's paternal grandfather. Please keep these families in your thoughts and prayers.

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WELCOMES and STAFFING CHANGES—I am pleased to welcome and “introduce” the new members of the CCHS community! Please be sure you introduce yourself when you see them. I am so happy to have them at CCHS!

- Drew Cable will join our seventh and eighth grade team as the Social Studies teacher. Mr. Cable graduated from CCHS in 2013 before earning his undergraduate degree from West Virginia State University. He has worked as a therapist and caretaker at a center for young people with autism. Mr. Cable joined us as the middle school golf coach last year and is excited to begin his teaching career!
- Jamie Slaughter comes to Charleston Catholic with teaching experience in Virginia, South Carolina, and public and private schools in West Virginia. Dr. Slaughter earned his undergraduate degree in history from WVU, his Masters of Teaching from Marshall University, his Masters in Military History from Norwich University, and his PhD in History from the University of Wolverhampton (England). He brings his enthusiasm for history to our high school social studies department.

- Morgan Smith will be the newest addition to our high school English department. Mrs. Smith earned her undergraduate degree from American University and a Master's Degree in Political Science from West Virginia University. She fell in love with teaching as a Fulbright Scholar when she taught English and Social Studies in Latvia. She looks forward to sharing her love of literature and writing with our ninth graders.
- Father Philip Szabo will be our new school chaplain this year! Father Szabo is the parish administrator at St. Agnes as well as the chaplain at the University of Charleston. He comes to us after several years as the associate at St. John University Parish in Morgantown and is eager to get to know our students.

This year Ms. Cline, former seventh and eighth grade social studies teacher, will move to the high school social studies department. She will be teaching world history and an elective this year.

Mrs. Lovejoy has moved to a new part-time role this year, as well. She will be on staff to help with class coverage and to assist with various roles in the Commons, office, etc.

We wish good luck to John Baird who left his role at the Athletic Facility last month to accept a new position out of state.

We are pleased to welcome each of these individuals to the CCHS community and wish them well in their new roles!

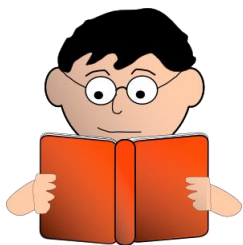
ACADEMIC UPDATES

PLEASE READ AND SAVE THIS NEWSLETTER—This newsletter is full of important information that you will need throughout the school year. Please save it and refer to it as questions arise. **Newsletters will be emailed to the address that you provide in RenWeb.** PLEASE CHECK YOUR DEMOGRAPHIC INFORMATION IN RENWEB TO BE SURE THAT IT IS ACCURATE. Hard copies will be available in the office and you are welcome to stop by and pick one up if you prefer that format. Newsletters will be sent approximately every 5 weeks (at progress report and report card time!) and are also available on the CCHS website (www.charlestoncatholic-crw.org).

FORMS TO BE RETURNED –

1. At registration, the handbook review and sign off sheet will be distributed. The handbook should be read by students and parents, and the form should be signed and returned by **Friday, August 30**.
2. Off-campus lunch forms for tenth through twelfth graders will be distributed at registration. **Forms are due by 8 a.m. on Thursday, August 22.** Notes and/or phone calls from parents will NOT be accepted in lieu of the permission form.
3. **In-lieu of transportation forms are due to homeroom teachers by August 30.** Families living in Kanawha County who reside 2 or more miles from CCHS are eligible for a one-dollar-a-day transportation reimbursement from Kanawha County Schools. Putnam County does the same. You are strongly encouraged to take advantage of this reimbursement.
4. **PVA forms** should be turned into the office within the first couple weeks of school. PVA volunteer forms and ALL ordering forms for white polos, green polos, and logo jackets will be available at registration and are on the website.
5. **Photo release and technology acceptable use policy forms** will be distributed at registration. They must be completed and returned by Friday, August 30.

SUMMER READING -- All CCHS students are required to read selections for their upcoming English classes as part of the school's summer reading program. Information about each book is on the CCHS website. Encourage your children to read the descriptions before starting to read so that they will get a preview of what is ahead and to take notes or write summaries for each chapter so they will remember what they read! Tests will be given when students return to school— students should be prepared the first full day of school. Additional reading and writing activities involving the book(s) will occur during the first few weeks. **Reminder to students: Read the books! Put yourself in a good position to start the school year successfully!**



SUMMER READING LIST:

- Grade 12: (both books are required for all)** *Klara and the Sun* by Kazuo Isiguro and *Siddhartha* by Hermann Hesse
- Grade 11: (both books are required)** *Into the Wild* by John Krakauer and *Just Mercy* by Bryan Stevenson
- Grade 10: (both books are required)** *Ender's Game* by Orson Scott Card and *Ordinary Grace* by William Kent Krueger
- Grade 9: (both books are required)** *The Curious Incident of the Dog in the Nighttime* by Mark Haddon and *Harry Potter and the Sorcerer's Stone* by J.K. Rowling
- Grade 8: (both books are required)** *The Call of the Wild* by Jack London and *Sea of Monsters* by Rick Riordan
- Grade 7: (both books are required)** *The Hitchhiker's Guide to the Galaxy* by Douglas Adams and *The Shadow Club* by Neal Shusterman
- Grade 6: (both books are required)** *Hatchet* by Gary Paulsen and *A Wrinkle in Time* by Madeleine L'Engle

RENWEB UPDATES-- At registration, system log-in information including user IDs and passwords will be provided for new parents. Contact information must be updated in the system in order to receive weekly academic progress reports! Please login and update your demographic and medical information. **THIS MUST BE COMPLETED FOR ALL STUDENTS.** This is information we need to have in case of an emergency.

SCIENCE BOOK CLUB- The High School Science Book Club reading selection for the fall semester is *Mother of God: An Extraordinary Journey Into The Uncharted Tributaries of the Western Amazon* by Paul Rosolie (2014). The club will meet once a month in small groups during lunch to discuss assigned readings from the book. Any interested high school student should join the Google Class by September 9th with the code **ku5g47o**. The first meeting will be the week of September 16th. Contact Mrs. Arnold if you have any questions.

QUIZ BOWL—There will be a meeting on Tuesday, September 3, at 3 pm in the biology classroom for any high school student interested in joining the Quiz Bowl team. All students are welcome, and the team is glad to work around sport seasons for students who are only able to participate part of the year. If you have any questions, please contact Mrs. Shirley or Mrs. Arnold. You can also join the Google Class for Quiz Bowl with this code: **syduj5** OR follow the quiz bowl team on instagram @cchs.quizbowl.

SCIENCE NATIONAL HONOR SOCIETY—Applications to join will be available at registration or you may get them from your science teacher. The society is open to juniors and seniors, and, in exceptional cases, sophomores may also apply. Applicants must have an overall unweighted GPA of 3.0 and a cumulative science class unweighted GPA of 3.5. There is a \$15 fee for successful applicants to cover the cost of national membership, and applications will be due September 23. Please contact Mrs. Arnold or 2024-2025 SNHS Co-Presidents Michelle Pauley or Telina Williams for more information.

HIGH SCHOOL SCIENCE OLYMPIAD—We are looking for team members for the 2024-2025 school year. If you are interested in engineering, chemistry, rockets, geology, ecology or any other science topic, you will have a chance to explore that interest as an Olympiad team member. There will be an informational meeting in September, so listen to the announcements or see Mrs. Arnold for more information.

ADVANCED PLACEMENT RESULTS – 2023-24 was another tremendous year for our AP students and teachers. These students and teachers demonstrate effort and diligence all year long in preparation for the annual AP exams in May. Test results are released each July and our students await their release to see their efforts rewarded with scores which earn them college credits. The results this year on the 255 tests taken by our students in May are outstanding. Bravo!

Special congratulations to the following students who received the highest honors for their college-level achievements:

AP Scholars– Students who received scores of 3 or higher on three or more AP Exams.

James Basdekis	Conor Caldwell	Campion Carrico	Jack Curry
Jonah DiCocco	Sophie Frame	Eli Hanna	Micah Hill
Gwyn Lanning	Hunter Perry	Madeline Snyder	Calyn Taylor
Max Wilcox	Hunter Wilkes		

AP Scholars with Honor – Students who received an average score of at least 3.25 on all AP Exams taken, and scores of 3 or higher on four or more of these exams.

Soleil Gloss	Andrew Hanna	Aurelia Kirby
Emilie McNeil	Avery Orr	Olivia Persinger
Hannah Sullivan		

AP Scholars with Distinction – Students who received an average score of at least 3.5 on all AP Exams taken, and scores of 3 or higher on five or more of these exams.

Ewan Becher	Gracie Frame	Nicole Gao
Samara Harrison	Zachary Harrison	Julie Jadue-Nardiello
Darby Moran	Joey Muchow	Avery Persinger
Sarah Rahin	William Salutillo	John Settle
Tony Singh	Telina Williams	

SUPPLY LISTS FOR MIDDLE AND HIGH SCHOOL – Supply lists for sixth, seventh and eighth grades are posted on the school website. Please check those out to find the supplies that are needed for each class. In the first few days of school, high school teachers will share supply lists that are specific to their courses.

GRAPHING CALCULATOR INFORMATION- All students in Algebra 2 and subsequent math courses will use a graphing calculator as a tool to aid their math practice. **Your student will need to have his or her own graphing calculator for use in math class (and Chemistry, too!) for the duration of high school.** Please see the attached Calculator Policy and details on purchasing calculators. Information will also be available at registration.

SCHEDULING AND REGISTRATION

DIOCESAN TUITION ASSISTANCE-- Thanks to Most Reverend Mark Brennan's commitment to Catholic education, funds have once again been allocated for distribution to families in need of assistance. **This year, Phase 1 was open to Catholic families only, but Phases 2 and 3 are open to Catholic and non-Catholic families.** Awards are based upon a family's degree of need relative to all other applicants. Apply on-line at www.factsmgt.com. Click on "Grant and Aid Assessment" and log in. Have your 2023 tax information available. Catholic families with children currently enrolled or who are applying to enroll for the 2024-2025 school year should apply ASAP. **The Phase 3 deadline is August 23, 2024.** No assistance will be available from the Diocese or from any school unless an application and all required documentation is submitted, and the fee has been paid by the deadline. The application fee to families is \$25. Families should only submit one application per year, not one per phase!

2024-25 REGISTRATION DAYS -- The following times have been set aside for students to pick up their schedules, pay class fees, pick up/ place orders for textbooks, and pick up/buy uniform polos and jackets. Student schedules are completed during the summer months and will not be available until August registration days. **Schedules for each particular grade level will only be available during the times listed below,** so it is critical that parents and students adhere to the schedule listed. If families with more than one child would like to pick up schedules and so on for all their children at one time, they must come on Thursday, August 15, from 2:30 - 4 p.m. At all other times, schedules and other items for each grade level listed will be the only ones handled at particular time slots. There will be no exceptions.

Wednesday, August 14	9 - 10:30 a.m.: Seniors only 10:30 – noon: Juniors only CLOSED NOON - 1 P.M. 1 - 2:30 p.m.: Sophomores only 2:30 - 4 p.m.: Freshmen only
Thursday, August 15	9 - 10:30 a.m.: 8th graders only 10:30 – noon: 7th graders only CLOSED NOON - 1 P.M. 1 - 2:30 p.m.: 6th graders only 2:30 - 4 p.m.: Families with more than one student wishing to register all their children at one time; also, anyone unable to come at scheduled times

SCHOOL PICTURES -- PhotoGrafix is the official CCHS yearbook photographer. **Mike Hall will come to school ON REGISTRATION DAYS for official pictures for the yearbook for grades six through eleven.** Students should come to registration prepared to have their yearbook picture taken. Senior official yearbook photos (i.e., suit jacket, formal drape) will be taken during a school day in the fall. Seniors who want clothing changes and/or indoor/outdoor shots can call and make appointments (304-768-2000). For pricing info, go to the website www.wvphoto.com. For those who are unable to attend registration, a make-up picture day will be offered during the school year.

SCHEDULING CLASSES -- Student schedules will be distributed during registration. Scheduling is a multi-step, in depth, complicated process. **In addition to analyzing students' and parents' requests, other pieces of the puzzle are important: standardized test scores, grades, teacher recommendations including information about each student's work ethic and work completion, class offerings, and so on.** The faculty and administration spend significant time to make sure that students are placed in appropriate courses. Please assume that the schedule your child receives is the best one possible! Students' placement in courses varies from year to year and subject to subject -- our students are not "tracked" within an inflexible framework. Each year, students' records are reviewed to ensure suitable placement in classes.



PLEASE NOTE: If a student needs a tutor in any class or does not enjoy a particular subject, aspiring to Advanced Placement or advanced level courses is not a choice that makes sense for that student. Success in advanced honors/Advanced Placement courses in any subject is predicated on the understanding that the students in these classes enjoy the subject matter, enjoy and are willing to put forth the extra effort needed in these classes, are appropriately prepared academically, and have a natural affinity for these courses. All CCHS courses are taught at the college preparatory level at the very least. Encourage your children to do their best in their classes. It is far better for a student to be successful, productive, and comfortable in honors and college preparatory courses than to struggle unhappily and with modest success in advanced honors or Advanced Placement courses. **Students' schedules will not be changed after the first 2 weeks of school unless a change is initiated by a teacher.**

SEVENTH GRADE MATH PLACEMENT – Students' first differentiated academic experience occurs in seventh grade. Seventh graders study either Pre-Algebra or Algebra ½. The courses differ in pace, level of abstract versus concrete thinking required, and depth of material covered. Seventh graders enrolled in Algebra ½ are essentially skipping a math course. Students in this class must have exceptional math skills, expect and be capable of a big intellectual leap and extra work, and be committed to put forth extra effort. Faculty and staff work hard to ensure that all students are appropriately placed during their years at Charleston Catholic. Students are placed in 7th grade math courses based on **their 6th grade math class achievement, 6th grade MAP Growth scores, placement test results, teacher recommendations and work ethic.** Students demonstrating appropriate ability and achievement in 6th grade math and in the measures listed above, as well as an advanced level of abstract thinking, are the only students who will be placed in Algebra ½ in the 7th grade. Students will learn their math placement when they pick up their schedules at registration.

TEXTBOOK INFORMATION

TEXTBOOK PROCEDURES 2024-2025

Our scheduled textbook adoption this year is mathematics. For all middle school math classes, Algebra 1, Geometry, and Algebra II, the textbooks will not change. Additionally, some ninth and tenth grade Theology books are new and were included on the spring order form.

Middle School

Most textbooks ordered in June will be available for pick up during registration in August. **Other than new books that are only available through school, parents may order books on their own if they so choose; please refer to the correct ISBN number on the textbook order form.**

Please note that the Theology and Wordly Wise consumable textbooks used in middle school are included in your fees. Your child will receive one copy of each book from their teacher in class. Math textbooks for 7th grade will be ordered at registration once placement is known. A textbook fee for middle school foreign language will be assessed during August registration, and all middle school foreign language materials will be provided by the teacher.

High School

Most textbooks ordered in June will be available for pickup at registration in August. **Other than new books that are only available through school, parents may order books on their own if they so choose; please refer to the correct ISBN number on the textbook order form.**

Order forms for electives and placed courses will be available at registration.

Core Classes: English 9 Honors, Theology 9, Health, Physical Science Honors & Advanced Honors, English 10 Honors & Advanced Honors, Theology 10, Physical Education, English 11 Honors, English 11 AP, Theology 11, US History 20/21st Honors, English 12 Honors & AP, Theology 12

Electives and Placement classes

High school students will order books for electives and placement classes once their schedule is received at registration. **Parents may order books on their own if they so choose; please refer to the correct ISBN number on the textbook order form which will be provided in August.**

AP Courses & Higher Level Math (Calculus AB, Calculus BC, PreCalc II/Calc A, Trig/Precalc, Math Functions, Human Geography, US Government, World History, US History, Physics, and Psychology)

There is a **mandatory rental policy** for high school students in AP classes and higher level math. Students will rent their textbooks from the school, with a rental fee included in AP or class fees. All AP/Higher Level Math textbooks **must** come from the school.



English Novels

Parents may refer to a list that will be provided by the teacher for information about novels to be used in English classes during the school year and should order the novels required on their own. **CCHS will not order novels.** Please pay special attention to the details of the novels to be used when ordering (ISBN, printing number, edition, etc.). In some cases, these lists may not be complete and may be added to throughout the school year. Ample notification will be given in these cases.

E-READERS FOR HIGH SCHOOL ENGLISH CLASSES- The English department will continue its e-reader program for students in grades 9-12. Students will be permitted to use e-readers in **English classes only** for required novels during the year. Students who wish to use e-readers must supply their own devices, but they may NOT use phones. *The device must be charged for use in class.* In order to participate, students and parents must sign a contract outlining all usage expectations at the beginning of the school year. Students who break the terms of the contract and/or the school's internet usage agreement will not be permitted to continue to use the devices in class for the remainder of the school year.

LUNCH UPDATES AND REMINDERS

LUNCH TIME –Thursday, August 22, marks the first full-day of school and the opening of our food service program. We are very blessed with a talented and devoted cafeteria staff who provide our students with delicious and healthy lunches every day. Menus will be posted on the CCHS website. CCHS has three separate lunches: sixth grade lunch, seventh-eighth grade lunch, and high school lunch. Grades 6-9 must eat lunch in the Commons. Students in grades 10 - 12 may go off-campus for lunch if they have submitted their parents' permission on the official school form. In order for students to go off-campus for lunch beginning Thursday, August 22, their permission forms must be returned to homeroom teachers by 8 a.m. that morning. **Notes/phone calls from parents will NOT be accepted for off-campus lunch privileges.** Off-campus lunch is a privilege and will be rescinded for students who arrive late to school, are late after lunch, display unsafe driving practices at lunch time, or who are being disciplined for other reasons. Parents may also withdraw their children's off-campus lunch privileges at any time during the school year by notifying Mr. Villers.

LUNCH PROGRAM–We continue to make adjustments to our school lunch program, hoping to encourage students to follow the healthful eating practices established in their homes. If you have suggestions, please share them with us. The school lunch program offers a variety of foods -- salads, sandwiches, microwavable items, fruit, cereal, etc. -- on a daily basis in addition to a rotating menu. We do not sell sodas – our drink selection includes water, flavored water, Powerade Zero and juice. Students are certainly encouraged to bring bag lunches from home. Middle school students have a snack time during the course of the day at which time they may eat snacks brought from home. Students are not permitted to have food deliveries (e.g., pizza, fast food) made to the school. The average cost of a sandwich, drink, and chips is \$7.00. Prices will be adjusted throughout the school year to reflect the changes in market prices. If you have questions about the food program, please contact Mr. Villers.



PAYMENT SYSTEM- My School Account, the cashless system that we have used in previous school years will no longer be providing this service. We are in the process of transitioning to Meal Magic, a new provider that will provide the same benefits. You will be able to deposit money online or through the office. We will send a separate email with additional information on how to sign up for Meal Magic before the start of school. Please be on the lookout for those details!

DROP OFF/ PICK UP PROCEDURES

Please follow the procedures outlined below. We have worked over the years to come up with a plan that is efficient and effective and works with all city traffic guidelines.

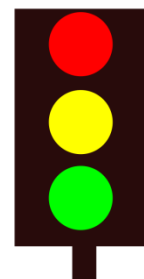
Since anything can happen on our highways, families need to allow extra time to get their children to school on time. **Remember, late is late -- we do not have “excused tardies.”** We appreciate parent phone calls to inform us when you are running late. **However, a phone call does not excuse the tardy.** We understand that traffic, oversleeping, etc., sometimes happen, but students will be expected to accept the consequences of a morning tardy. Any student arriving late to school will serve lunch detention that day. Repetitive first period tardies will result in additional consequences. With school traffic converging in a small area downtown, everyone needs to ensure the safety of our preschool, elementary, middle, and high school students and to help build positive community support for our schools (i.e., we don’t want to disrupt more than necessary the lives of those who live or work in the downtown area). Between CCHS and Sacred Heart Grade School, we have over 700 students, so everyone needs to help.

- 1) **There can be absolutely no stopping on Virginia Street between Dunbar and Leon Sullivan Way. This holds true at all times -- during morning drop-off and afternoon pick-up and during the school day.** According to the Charleston Traffic Division, all lanes in front of the school are for “moving traffic.” Therefore, **DO NOT PULL OVER AND DROP-OFF/PICK-UP YOUR CHILDREN ON VIRGINIA STREET IN FRONT OF THE SCHOOL!**
- 2) **Even when the light at Virginia and Leon Sullivan Way is red, PLEASE DO NOT DROP-OFF/PICK-UP YOUR CHILDREN ON VIRGINIA STREET.** You must pull around the corner onto Leon Sullivan Way, pulling up as far as possible toward the Boulevard, or continue past the school into the next block on Virginia Street before releasing/gathering your riders. **PLEASE MAKE SURE YOU DROP OFF YOUR CHILDREN AT CURBSIDE – DO NOT PARK/ STOP IN THE MIDDLE OF THE STREET.**
- 3) Students of middle and high school age should be responsible enough to follow traffic directional signals. Therefore, in order to help avoid congestion, **it is recommended that students be dropped off/picked up at least a block away from CCHS (but not in the Sacred Heart Grade School area!).**
- 4) **The doors at the corner of Virginia Street and Dunbar Street into the Commons will be the only CCHS entrance used for morning arrival for students between 7:45 and 8:00. After that and for all visitors, the main door on Virginia Street will be only door used for entrances.** All other doors are locked, preventing entrance and contributing to the security of our building.
- 5) **Students must cross at the corner (Virginia and Leon Sullivan or Virginia and Dunbar) at all times of day (morning, lunch, and dismissal).**
- 6) **Students are dismissed from class at 2:45 p.m.** Therefore, there is no need to arrive in the area before that time (again, **NO STOPPING ON VIRGINIA STREET IN FRONT OF THE SCHOOL!**). At the end of the day, many

students chat with friends, meet with teachers, take care of business in the office or bookstore, etc., thus exiting the building by 3 p.m. Make sure your children know where and when you'll meet them.

- 7) **During AFTER SCHOOL PICK-UP ONLY**, the Charleston Traffic Division has agreed that **parents may pull to the curb and wait for their children on Leon Sullivan Way on the First Presbyterian side (left side) of the street.** This is for pick-up only and parents must remain in their vehicles. **STUDENTS MUST CROSS AT THE CORNER.** If you need to run into the school or leave your car for any reason, please find a parking meter. This lane is used by First Presbyterian at other times during the day and must be kept clear of vehicles. According to the Charleston Traffic Division, even with cars waiting along the left curb in front of First Presbyterian and with cars parked along the right at meters, there is still room for two lanes of moving traffic in between.
- 8) **NO DOUBLE PARKING!**
- 9) DURING AFTER SCHOOL PICK-UP, students may wait on the sidewalks around the school. Students are expected to refrain from horseplay, act responsibly and safely, and behave in ways that reflect positively on them, their families, and the school.
- 10) Additionally, First Presbyterian **graciously** allows students to wait on the steps in front of the church during after school pick-up. Our students must be good neighbors and support the Church's wishes while waiting on First Presbyterian property (i.e., sidewalks on Virginia Street and Leon Sullivan Way, church steps, grassy areas, stone wall, etc.). On Virginia Street, students **MAY NOT** stand or sit on the grass or on the sidewalk between the corner of Virginia Street and Leon Sullivan Way and the end of the church's property along Virginia Street. Students on First Presbyterian property must stay on the Virginia Street steps. Once again, students are expected to refrain from horseplay, act responsibly and safely, and behave in ways that reflect positively on them, their families, and the school.
- 11) Please set a good example for students by following these school rules as well as city traffic department rules.
- 12) **Teachers are assigned to after school traffic duty and remain there until 3:00 p.m. Teachers are there to help ensure students' safety. It is very difficult to monitor traffic and the actions of so many students and parents so it is imperative that each person upholds the expectations stated above. Please follow the teachers' directions. Don't put your children in a position in which they have to choose to follow a teacher's directive versus a parent's wishes.**

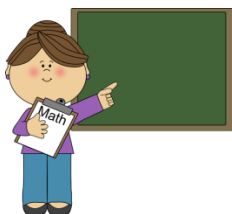
Students not following school expectations will be subject to school disciplinary action, including lunch detention and having to wait after school in the school office for parents.



NEW STUDENT MORNING ENTRANCE!!--- Please note that our student entrance will change effective the first day of school, Wednesday, August 21. **Mrs. Hoyer will open and greet students at the DOORS AT THE CORNER OF DUNBAR AND VIRGINIA STREETS at 7:45 a.m.** Students will enter through the Commons and back stairwells to the classroom floors, go to the bookstore or office, etc. The first bell rings at 7:55 a.m., and students are expected to be in their classrooms when the 8 a.m. bell rings to start morning prayer and announcements. Classes, announcements, and prayers end at 2:45 p.m. and students are expected to leave the building by 3 p.m., unless they are meeting with staff members, attending club meetings, etc. Students may exit the building using the closest exit to their locker, classroom, etc.

UPCOMING EVENTS

BACK TO SCHOOL NIGHT— Back to School Night will be Wednesday, August 28, at 7 p.m. Please join us in the Basilica of the Co-Cathedral of the Sacred Heart for an introduction and overview of the school year and the evening with Mrs. Hoyer. After remarks, parents will have the opportunity to visit their children’s classes, meet the teachers, and hear all about the class expectations for the year. Then, everyone is invited to gather in the Commons for lemonade and cookies provided by the sixth grade families and the PVA.



FROM THE SCHOOL OFFICE

SUMMER MAINTENANCE PROJECTS— Though many of us enjoyed some downtime this summer, it was business as usual (and on overdrive!) for our custodial and maintenance staffs. You’ll notice the shine to the floors thanks to the many hours that were spent stripping and waxing them. All of the lights in the basement and first floor have been upgraded to LED lights. Two new Promethean boards have been added to classrooms. Additionally, wiring has been scheduled for the OptView system that will be installed for use this school year. The HVAC units on the first and third floors (which were installed when the building was originally air conditioned in 1994 and hanging on by a thread) were replaced with new units, as well! We are fortunate to have such exceptional people on our maintenance and custodial staffs. Please thank them if you see them around!

SUMMER SECURITY UPGRADES—We have begun the installation process of the OptView system which we will utilize as a school safety feature this year. OptView is a facial recognition system that will enhance our security as we admit people to the building. All students, staff, and visitors will scan prior to entering the building to be recognized in our system. The scanners are similar to what was used to scan temperatures during COVID. Information will be stored on the school’s internal servers. To accommodate the entry scan, our morning student entrance will change to the doors at the corner of Virginia and Dunbar Streets. Visitors and guests will continue to use only the double green doors on Virginia Street. They will scan and be entered into the system upon their initial arrivals. This will help our office staff only admit known guests to the building during the school day. We are hopeful that this will be ready for the first day of school but plan for implementation sometime in the next month. OptView is a West Virginia based company that has been working with St. Francis in Morgantown for several years with much success. It is being implemented at other schools in the Diocese this school year. It is exciting to be able to bring this tool to CCHS!

ASBESTOS AND PESTICIDE NOTIFICATIONS- Attached to this email is information regarding asbestos and pesticide use in the school. In compliance with Environmental Protection Agency regulations regarding asbestos management, the letter from the Diocesan Office of Buildings and Properties serves to notify all parents and teachers that there is an Asbestos Management plan on file in the school office. Anyone seeking more detailed information should contact Mr. Villers. Additionally, the West Virginia Department of Agriculture’s notification regarding any use of pesticide is also attached. It allows you to request notification should specific levels of pesticides be used in the school building. If you have additional questions, please contact Mr. Villers.

APPOINTMENTS – We strongly encourage you to make doctor’s appointments after the school day so that students do not miss valuable instructional time. **Excessive absences from class, even for medical appointments, may impact a senior’s eligibility for second semester exam exemption.** If your child must leave school for an appointment during the school day, PLEASE CALL THE SCHOOL OFFICE OR EMAIL THE APPOINTMENT DETAILS TO THE SCHOOL at appointments@charlestoncatholic-crw.org by 8:30 a.m. The student will NOT come to the office before 8 a.m. to get an

appointment slip. The office will update this information in the daily report. If a student is being picked up by a parent/guardian, the parent will call the office upon their arrival, and the office staff will call to the student's class to dismiss them, or the parent may come in to the office to sign out the student. If a student is checking him/herself out for an appointment, he/she will come to the office to sign out before leaving. All students will need to stop in the main office when they return after their appointments to sign in.

PE UNIFORMS – Order forms for PE uniforms for eighth and tenth graders taking PE will be available at registration. Sixth and seventh graders do not start PE until the second semester (January), so they will receive their order forms later in the fall. Orders that were placed in the spring have already been distributed.

STUDENT DRIVERS – Please encourage your student drivers to be responsible and safe. It is tempting for them to speed down the street in front of the school, to show off for friends, to drive around parking lots too quickly, to ignore pedestrians, to change lanes abruptly, to speed through yellow lights, to text or talk on their phones while driving, to adjust the music, and so on. Please discuss these dangerous behaviors with your student driver. Tragedies happen in an instant. If you see inappropriate or reckless driving by our students, please note the license plate and make of car and notify Mr. Villers.

PROOF OF ENROLLMENT FORMS -- for drivers' licenses and permits may be requested in the school office using the CCHS request form. It will take two school days for the forms to be completed by office staff.

VIRTUS – Be sure you're able to help! All parents or other adults who volunteer, coach, drive students, chaperone, etc., are required by the Diocese to complete the diocesan sexual abuse awareness training before being allowed to work with our students. Training is available online or at sessions periodically scheduled. To begin, visit the VirtusOnline.org and choose the online option. Allow 1- 1½ hours to complete the program. In addition to the training, employees and volunteers are required to complete a background check and sign off on the Form Policy Relating to Sexual Abuse of Children MUST be completed online before you are able to volunteer. You must add Charleston Catholic as a location where you will be volunteering. If you have forgotten your password, or your user name, you can also call the Virtus help desk at 1-888-847-8870.

The Bishop has announced and widely publicized his desire for continuing Safe Environment education for all employees and volunteers throughout the Diocese of Wheeling-Charleston. **As a result, all employees and volunteers are required to update the training to Version 4.0 of Protecting God's Children.** Please visit www.virtus.org at your earliest convenience and log in and complete the training module. Once you log in to your VIRTUS account, you will find the link for the module by clicking the box that says "Current Training." Going forward, the Bishop requires all employees and volunteers to complete a yearly awareness training module and monthly bulletins. You may complete the module and the bulletins from anywhere you have an internet connection and at your convenience.

Additionally, adults who volunteer, coach, or chaperone, may be asked to update background and policy forms. Background checks must be updated every three years. Please contact Mr. Villers with any questions about how to update your forms.

The Diocese encourages reporting to civil authorities first and foremost if a crime has been committed. To report an incidence of suspected child sexual abuse, please contact your local law enforcement agency, or you may confidentially contact WV Child Protective Services at 800.352.6513. In addition to civil authorities, you may also report suspected cases of sexual abuse by personnel or volunteers of the Diocese of Wheeling-Charleston to the Diocese, by contacting one of the Bishop's designees at 888.434.6237 or 304.233.0880: Mr. Bryan Minor, ext. 263; Mr. Tim Bishop, ext.353; Fr. Dennis Schuelkens, ext. 270 or call the Office of Safe Environment at 304.230.1504. You may also visit www.dwc.org, under "Accountability" for additional reporting mechanisms.

STUDENT PARKING – Father Higgs has made parking spots available to our students in the lot on Virginia St. (beside the former West Virginia Junior College). In addition to the "pay by the day" option (\$4.00/ day) that students have used in that lot in the past, a monthly/ semester payment option is now available. The first semester cost will be \$280 (\$70 a month for four months) and the second semester cost is \$350 (\$70 a month for five months). Interested students can sign up for the monthly/semester option in the school office during registration.

SCHOOL COMMUNICATION – We will continue to use our Parent Alert text system (a FACTS/Ren Web component) as a means of communication, in addition to the school website (www.charlestoncatholic-crw.org), our Twitter feed which is visible on the school website, and FACTS/ RenWeb email. **To be sure that we have accurate contact information for you, please review your family demographic information in RenWeb!** We will rely primarily on Parent Alert and RenWeb emails for official communications. Be on the lookout for these Parent Alert texts with important school updates (such as school closings or delays) including announcements/ reminders from the school office.

IF YOUR LAST NAME IS DIFFERENT FROM YOUR CHILD'S NAME – please put the child's full name on all checks issued to CCHS and to any correspondence sent to the school.

LOCKS ON LOCKERS – ALL LOCKERS MUST HAVE LOCKS PURCHASED FROM THE CCHS BOOKSTORE. Locks will be given to 6th graders the first week of school. Locks for grades 7-12 will be available for purchase during registration. Middle school students must keep their lockers locked. Students are discouraged from bringing valuables to school. The school will not be responsible for anything that is lost or stolen from a locker.



NON-CUSTODIAL PARENT MAILINGS -- In August, non-custodial parents who would like to receive copies of report cards should send a current mailing address to Mrs. France in the school office. The list and labels are updated each year, so please be sure to notify Mrs. France of your request.

MEDICATIONS –When students need to take prescription medication at school, the medicine must be sent to the office with a doctor's order in a plastic zip-lock bag with the student's name clearly labeled. Also, any medications kept at school for various reasons – e.g., asthma, allergies, etc. – should be sent to the office in a bag with the doctor's order, and an allergy or other medical plan, if applicable. Over the counter medicine such as Advil, cough drops, etc. need to be in a plastic bag with student's name clearly marked and with specific information stating when such items should be dispensed. **Additionally, the appropriate diocesan form (available in the office) for any medications must be completed by the parent/guardian.** At the end of the school year, we will ask your students to stop by the office and pick up their plastic bags with last year's supplies. Medications are not stored from one school year to the next.



NOTES FROM THE ACADEMIC ADVISOR

Dates to Remember

Senior Parent Meeting in the Chapel: Tuesday, August 27th at 6:30 p.m. *Review exactly what your children should be doing as they apply to college and prepare for graduation.*

Junior Parent Meeting in the Chapel: Wednesday, September 4th at 6:30 p.m.

As you begin the college search process, it's important to stay organized and to know everything that has to happen over the upcoming year. We will go over all of this together!

1.) **Immunizations--** The health department asks all schools to keep students' immunization records up to date. If your child has had recent shots, please send CCHS a copy of new health records.

- All rising 7th graders are required to have a Tdap booster and first meningococcal vaccine **before they register for school in August.**
- Rising 12th graders are required to have the second dose of the meningococcal vaccine **before they register for school in August.**

Once your child has these vaccines, an updated immunization record must be submitted to Mrs. France in the office.

- 2.) **New students** (except those attending area Catholic elementary schools) must submit final report cards by registration and achievement test results to the office.
- 3.) **College representatives** will start visiting soon, and these meetings will typically take place during lunch. Dates and times will be available on the school calendar, and students will be reminded on the morning and afternoon announcements. All high school students should take advantage of this opportunity to learn more about different colleges. Colleges and universities want to see that students are interested in them!
- 4.) **SAT and ACT testing** and registration information and registration is available online at --www.collegeboard.org and www.act.org (CCHS code: 490-205). CCHS encourages students to take both the ACT and the SAT before the end of their junior year.

FINE ARTS/HUMANITIES REQUIREMENTS – Students who attended CCHS during the 2023-2024 school year were able to start fulfilling the upcoming year’s fine arts/humanities requirements during the summer months. These activities must be submitted during the first quarter in order to receive credit. Sixth graders and other students new to CCHS in 2024-25 may not begin to work on these requirements until after the requirements are discussed in English classes in August.

NOTES FROM THE PARENT VOLUNTEER ASSOCIATION (PVA)

- 1.) **PVA Polos and Fleece** - Order forms for CCHS logo jackets (including the new green quarter zip fleece jacket, the heavier weight grey jacket, and also a lighter weight black jacket, both in full zip and quarter zip), white uniform polo shirts, and green athletic/academic competition polo shirts are available on the CCHS website. Shirts and jackets may be ordered at registration. There will be samples available to help with sizing! For questions, please contact Cynthia Hemphill-Reehling (803-242-5087) for jackets, Kristina Whiteaker (304-610-5544) for green polos, and Sara Frame (304-389-1241) for white polos. **OFFICIAL UNIFORM POLOS MUST BE PURCHASED THROUGH PVA.** Please note that students who are members of athletic teams and academic competition teams are permitted to wear an official CCHS kelly green polo shirt with khaki pants to school on designated dates – normally home games and post-season games designated by the principal.
- 2.) **PVA dues** were included in fees on the 2024-25 tuition invoice. In addition to buying materials to support the school’s instructional program, this fee covers the major operational expenses of special student projects (e.g., Project Graduation, moving up reception, baccalaureate reception). As we progress with planning of these momentous events, we will be looking for your time, talent, creativity, and good cooking!
- 3.) **Cafeteria volunteers** are needed for the upcoming school year. Please contact Megan Cutlip (304-807-8253 or megan.a.cutlip@gmail.com) if you would like to be on the cafeteria schedule for October 2024 - May 2025. Some volunteers will need to renew their food handlers’ cards. Megan will give you information to do so once you have emailed her. Please indicate in your email if it has been more than 2 years since you took your food handlers course.
- 4.) **Parent involvement** is a critical component of the successful operation of the CCHS athletic program. Helping transport students to games and practices, working gates, being supportive of the players and coaches, and attending games are just a few ways that parents help. EVERY parent of an athlete is needed to support the teams! Please check that your Virtus records and background checks are up to date by calling school and talking to Mrs. France.
- 5.) **Athletic family passes** are available through the PVA. These passes are good for **immediate family members only**(not cousins, in-laws, ex-in-laws, grandparents, fiancées, etc.) to attend CCHS home games. **The passes do not cover away games, tournaments played at home, homecoming games, or any SSAC tournaments.** Cost is \$175 for all home middle school games only, \$200 for all home high school games only, and \$250 for all home games (both levels). A \$100 student or senior citizen pass for all home games is also available. Passes may be purchased during registration days at the PVA table. An order form for sports passes is also in the PVA Parent Registration Packet so you may order them later in the semester. Please contact Susan Jarvis (304-552-7831 or sjarvis0508@gmail.com) if you have questions about these passes.
- 6.) **PVA packets** including volunteer forms and all ordering forms for logo jackets, white polos, and green polos will be available at registration as well as on the school website (www.charlestoncatholic-crw.org). Forms should be submitted electronically or to the school office within the first few weeks of the school year.



- 1.) Any summer service earned by returning 7th through 12th graders can be applied to the 2024-2025 school year. Completed forms for summer hours are due at the end of the first quarter and will not be accepted after that date. It is a good idea to complete the service activity forms (which can be found on the website) while the activity is fresh in your mind! Students in 6th grade or who are new to CCHS for the 2024-2025 school year may begin completing hours once the school year begins and expectations are reviewed in theology classes.
- 2.) All service forms for make-up hours for the 2023-2024 school year are due before or at registration.
- 3.) Please see the student handbook (distributed on the first day of school) for new/updated requirements and guidelines related to community service.
- 4.) Returning students who are not in the community service Google Classroom should email Mrs. Williams (michaila.williams@charlestoncatholic-crw.org). It is vital that students get into the Service Google Classroom so that they can be updated on all upcoming service opportunities.
- 5.) Our 'Senior Retreat on the River' will be August 30-31. Seniors meet at 7 a.m. on Thursday in the CCHS Commons. We travel by Adventures of the Gorge buses to the river and then spend most of the day rafting the lower New River. Once we leave the river, we travel by bus to Camp Virgil Tate where the class bonds over conversation, prayer and a bonfire. This retreat is memorable and sets the tone for senior year. Parent drivers are needed to transport students back to school on Friday afternoon. If you are able to help, please note on the permission slip or email Molly Linehan Belcher at molly.linehan@charlestoncatholic-crw.org. Thank you!

COMMUNITY SERVICE AND GIVING

SUPPORT CCHS AS YOU SHOP— The **Kroger Community Rewards** can be used every time you grocery shop at **Kroger**. To register your Kroger Plus card, go to www.krogercommunityrewards.com and use the Charleston Catholic organization number **LH615**. Be sure you have your Kroger Plus card available when you register. Kroger Plus Cards are available at the Customer Service desk at any Kroger. To participate, register your **Kroger Plus Shopper's Card (as outlined above)** and use the card when you checkout, and Charleston Catholic will receive a check from Kroger on a quarterly basis.

HOPE 2024 - Thank you to all who participated in HOPE 2024, and to everyone who donated funds to purchase building materials. During the week of June 16-21, our group of rising seniors, 2024 graduates, and adult work team leaders partnered with our friends at Cabwaylingo Appalachian Mission in Wayne County for our annual summer service of home repair. And what a great week it was! We formed five work teams. Two of our teams continued construction on a new home for a senior citizen couple who had been living in a 1970 model trailer for their entire married life. The modest size house was framed and sided during a blitz-build by another group earlier in June. Our teams built two decks with stairs, railings, ramp, and installed underpinning. Two other teams reroofed the house of a family comprised of a grandfather, his two sons, daughter in law, and five grandchildren under the age of four. We installed a new metal roof on their double wide modular home to eliminate the leaks which had been deteriorating the house for some time. Another team replaced a dilapidated deck and stairs for a senior and his special needs adult son, and then replaced a failing deck with a new one on the rear of the same house that we reroofed. Our volunteers powered through a week which saw temperatures in the upper 90's, mostly in good cheer! Through the generosity of our HOPE supporters we contributed \$25,000 toward the cost of building materials for the newly constructed house as well as materials for the other repair projects. We look forward to next summer's HOPE for which we will begin planning this October. Thanks again to all who made this significant work of mercy possible each summer.

CCHS GOES GREENER - CCHS plans to install a rooftop solar system. The 171 panels will save CCHS hundreds of thousands of dollars over the lifetime of the system. This effort is a significant symbol of CCHS's support for more renewable energy to West Virginia's power mix and our effort to be good stewards of the earth's resources. We can make this happen only if we raise 100% of the cost of the project through the support of donors like you. After all rebates, the net cost of the project is \$92,000. Please consider making a tax-deductible donation to help CCHS go greener! Visit our school website to make your donation through PayPal, or mail your check to our school address - please note "CCHS Goes Greener" on the memo line.

ATHLETIC UPDATES

GOOD SPORTSMANSHIP -- is expected of all Charleston Catholic community members-- athletes, coaches, parents, students, and other fans. We must demonstrate excellence in all we do. Good sportsmanship includes showing respect to opposing teams, coaches, fans, and officials, both on the field and off. People judge our school by viewing the behavior of those who represent it most visibly. Many times athletic events are the only exposure they have to a Catholic school community. Though not easy, it is always best to “be the bigger person” and ignore (and certainly not imitate!) negative remarks or gestures from others. Yelling negative remarks about coaches, players, or officials does not reflect well on our school. Please do your part to stay positive. Take time to review the Parent-Student Athletic Compact that is included in the Student Handbook (p. 38).

REMINDER ABOUT SIXTH GRADE ATHLETIC PARTICIPATION-- Sixth grade students are allowed to play one school sponsored sport each season (fall, winter, and spring) if they meet school eligibility requirements. **Students must meet WVSSAC eligibility requirements (minimum 2.0 semester GPA), in addition to school expectations, to participate in their first sport, regardless of the season. To become eligible for a subsequent sport during their sixth grade year, students must maintain a 2.5 GPA each quarter. The administration reserves the right to remove a student from an athletic team at any time if the student’s academics or behavior decline.** In addition to helping students grow and mature, our coaches strive to build competitive teams. Practices are mandatory, not optional. **PLAYING TIME IS A COACH’S DECISION.** Middle school sports do not subscribe to the “everyone plays” philosophy that many less competitive programs do. As sixth graders, it is likely that students will not see much playing time. If playing time is a primary concern to you or your child, please consider continuing in recreational teams or church leagues.

ATHLETIC FEES AND PHYSICAL EXAMINATIONS- In order to try out for a team, a student must have a WVSSAC doctor's physical examination form on file in the CCHS athletic office. Physical forms completed after May 1st of a particular year are accepted for the school year commencing in August. Once selected as a member of a team, all athletic fees must be paid (\$75 per sport) before a student will be issued a uniform. Based on their best judgment, coaches will determine how much playing time athletes receive. Once a student has been selected as a team member, payment of fees enrolls the student on a team but does not guarantee playing time.

ATHLETIC SPONSORS NEEDED– We are sponsoring on a game to game basis to give our sponsors more recognition! Please contact your team parent if you would like to sponsor. You can also contact our AD at jacob.nelson@charlestoncatholic-crw.org

FALL SPORTS -- Students must have a completed doctor’s physical (administered after May 1, 2024) to give coaches on the first day of practice. This physical is good for the entire school year. Once teams have been selected, students participating must submit their athletic fees (\$75 per sport) before the first day of competition in order to participate. A student who has not turned in athletic uniforms from another sport will not be permitted to participate in the next sport. CCHS students are eligible for athletics if they meet WVSSAC requirements (including having an unweighted 2.0 GPA at end of 2023-2024 second semester) and CCHS expectations, i.e., good behavior and good attendance. For more information, please contact Jacob Nelson, CCHS Athletic Director, or coaches for individual sports, listed below.

AD – Jacob Nelson – jacob.nelson@charlestoncatholic-crw.org
 HS Boys’ Soccer - Joe Johns – jjohns@turnerjohns.com
 HS Girls’ Soccer - Amy Mullen - cdmullen@suddenlink.net
 HS Cross Country - Hilton Ingraham - hiltoningraham@ymail.com
 HS Golf – Charlie Jordan – cmjordan20@gmail.com
 HS Volleyball – Jacob Nelson-- jacob.nelson@charlestoncatholic-crw.org
 HS Cheerleading – Satin Carpenter– satinblackwell@gmail.com
 MS Boys’ Soccer – Scott Grigsby - scottgrigsby@suddenlinkmail.com
 MS Girls’ Soccer – Aaron Wood- awood@quantumsportscenter.com
 MS Volleyball – Nicole Cofer- Nicole.Cofer@courtsww.gov
 MS Cross Country— Hilton Ingraham - hiltoningraham@ymail.com

SPIRIT DAY KICKOFF- Once again we will be hosting our Spirit Day Kickoff for an afternoon of fun and school spirit. It will be on August 21st from 11:30-1:30 at the Athletic Facility. More details will be released soon.

NEW CCHS STUDENTS INTERESTED IN SPORTS– New students for the 2024-25 school year who are interested in playing fall sports should contact the individual coaches listed above or Jacob Nelson, Athletic Director, at jacob.nelson@charlestoncatholic-crw.org for information.

7th AND 8th GRADERS INFORMATION FOR ATHLETICS—This year we will allow **7th and 8th graders** to play two sports in the same season if they desire. This will be an official new guideline after last year's success. Sixth graders will still be limited to one sport per season. Please email jacob.nelson@charlestoncatholic-crw.org if you have any questions.

PARTICIPATION IN SCHOOL SPORTS – To participate in athletic events, students must be in school for the full school day on the day of the scheduled activity. If a student is late or absent for any part of the day on a game day, that student is not permitted to play that day. This “full day” policy includes leaving school for appointments, so students need to avoid scheduling appointments during the school day. To be eligible for practice, students must be at school for the majority of the school day. Students are also expected to be on time each morning following an athletic event. Students who have long standing medical appointments, family funerals to attend, or other similar instances may be excused at the discretion of Mr. Villers. Although suspensions are rare at CCHS, when a student is suspended at school, that student is also suspended from athletic practices, games, etc. for the FULL DAY on the day(s) suspended (i.e., if a student is suspended for a Tuesday, the suspension includes involvement in any school activities -- sports, social, etc. -- for Tuesday evening also). In addition, if a student is suspended for a Friday, the suspension holds for Friday evening but does not continue for Saturday unless the student is also suspended for Monday.

TRAVEL—Students may not drive to school events, such as field trips or “away” athletic events, taking place at locations other than Charleston Catholic facilities or other designated “home” locations. Students must ride to and from the event with adults (age 21 or older) who have met the Diocesan requirements for field trip drivers.

HANDBOOK REMINDERS AND UPDATES

MANDATORY REPORTING-- Charleston Catholic faculty and staff are mandatory reporters of suspected child abuse and neglect. Reasonable cause to suspect that a child is neglected or abused or observation of a child being subjected to conditions that are likely to result in abuse or neglect will be reported to Child Protective Services and the Department of Safe Environment at the Diocese of Wheeling Charleston.

ELECTRONIC COMMUNICATION, MEDIA DEVICES, AND SOCIAL MEDIA--

Social media and networking are increasingly useful and prominent in our society. Charleston Catholic High School attempts to provide a safe environment for all individuals in terms of social networking, blogs, and any online publishing.

- The official use of the school logo and name are not permitted to be used on any personal online sources-blogs, websites, etc. without the written permission of the principal.
- Before publishing pictures of students online please consider parental wishes.
- Publishing disparaging and/or defamatory comments about the school or anyone in the school community is not permitted.
- Engagement in online activities, such as, but not limited to, Facebook, Instagram, Twitter, etc. may result in disciplinary actions if the content of student or parent’s accounts includes defamatory comments regarding the school, the faculty, other students.

UNIFORM GUIDELINES

UNIFORMS-- Students are required to be in uniform beginning Wednesday, August 21st. The uniform is part of the CCHS package. Uniforms are just that -- uniforms. They remind us of the businesslike nature and academic atmosphere existing at CCHS. They are not intended to reflect current fashion trends. Because school expectations are so clearly stated, there is no reason for any student to be improperly attired and, therefore, no reason that parents should need to be disturbed to rectify a clothing situation. If uniform violations cannot be fixed immediately, students pay a consequence with lunch detention. Repeat offenders will receive additional consequences. In some cases, parents will be called to bring appropriate attire to school. We ask for your help to make sure uniform pants are not faded or worn and are hemmed and not altered and that shirts are in good repair. **Students are not allowed to wear “place holders” or have facial piercings.**

Uniform Guidelines:

Determination regarding appropriate wear and grooming will be determined by the school administration.

1. Students not dressed in the proper school uniform will be sent to the office immediately, with the exception of test days in which students will be sent to the office after the student has completed his/her test.
2. All clothing must be in good repair: Students wearing clothing which is not hemmed, or which is torn, frayed, faded, worn, stapled, pinned, or taped will be considered out of uniform. Immediate steps must be taken to correct the problem, and the consequences for being out of uniform shall apply.
3. Clothing may not be altered, tapered, or rolled up.
4. No hats, scarves, bandanas, jackets, coats, sweatshirts, or non-uniform sweaters are to be worn in the building during the school day.
5. Dress and grooming must be neat and clean. It is expected that hair should be neat and clean at all times. **Hair color must be a natural color. Hair may not be dyed a distracting color.** Hairstyles must not impede eye contact with teachers.
6. There should be no writing on shoes, clothing, or body parts. Permanent body art, i.e. tattoos, may not be visible. Temporary body art may be approved IN ADVANCE by school administrators.

Uniform Code:

Uniform pants/shorts may be purchased online from Schoolbelles at schoolbelles.com (our school number is #1246) or from Lands' End School at landsend.com/school (our school number is 900133356).

Shirts: Shirts must be either 1) a blue or white, long or short sleeved, **oxford-cloth**, button-down, with no visible labeling or 2) an official CCHS Polo. Oxford dress shirts must be worn **tucked and buttoned**. Polos must be purchased from PVA. Polo shirts may be worn untucked if the hem is straight and does not fall below the hip line. **Fitted blouses or blouses with darts are not permitted.**

Undershirts: While optional, if worn, undershirts **must** be solid white with no printing. Undershirts must not have collars or turtlenecks and sleeve length must match that of the uniform shirt. Undershirt may not hang below polo shirt.

Pants: **Pants must be navy blue corduroy or twill pants and have no visible labeling or rivets.** Pants must be worn at the waist and be of modest fit. (Pants deemed too legging-like by administration will not be allowed.) **Legging or jegging-like pants are prohibited.** Corduroys and twill pants must not be faded. Students wearing worn, faded pants will be considered out of uniform.

Shorts: Navy blue twill shorts must be no higher than 2 inches above the knee. Shorts must not have any visible labeling or rivets. Uniform shorts are not cargo style. Shorts must be worn at the waist and be of modest fit. Shorts must not be faded. Students wearing worn, faded shorts will be considered out of uniform. Shorts are worn from the beginning of the school year until October 15 and beginning April 15 until the end of the school year.

Sweaters: Plain navy blue cardigan sweaters may be worn. Sweaters with embellishments, patterns, designs, etc. may not be worn.

Uniform Jackets/Fleece: Gray or black uniform jackets and green uniform fleeces may be purchased from the PVA. These may be worn as an additional layer to the uniform. **No gym/team sweatshirts or jackets may be worn. The gray fleece has been retired and will no longer be part of the uniform.**

Socks: Socks must be worn and must be clearly visible. Leggings are not permitted.

Shoes: **Shoes must be leather dress shoes that are primarily black, brown, gray, or navy in color.** Shoelaces must be the same color as the shoe and must be tied. Shoes that have a place for shoelaces are required to have shoelaces. Soles may not exceed 1 inch, and heels may not exceed 1½ inches. All shoes must be closed at the toe and heel and have a hard sole. Shoe tops must be below the ankle bone. The following type of footwear is not permitted: sandals, moccasins (soft or hard soled), athletic shoes (even if leather), platform shoes, fleece-lined shoes/ slippers, wedges, clogs, or boots.

Belts: Belts are optional. If worn they should be simple dress belts.

Jewelry: Ear piercings, if worn, may not be distracting. No other type of visible body piercing is allowed. Other jewelry, if worn, should not be distracting. Faculty or staff may require a student to remove offending jewelry.

Ties: If worn, ties must be tied at the neck and worn with an oxford cloth, button-down uniform shirt. Ties cannot be distracting or contrary to school expectations regarding clothing. Faculty or staff may require a student to remove offending ties.

MANY THANKS

- to our custodial and maintenance staff members for their dedication to the school and for their hard work to provide us with a number of building upgrades over the summer. We all benefit from their efforts!

2024-25 CALENDAR

UPDATED CALENDAR. --Please use this calendar in your planning. Please remember that exams must be taken on scheduled exam days, and students who are absent more than 5 days in a semester will have to make up those days at the end of the semester. Please note that, as is the case each school day, teachers administer tests/quizzes, have assignments due, and teach lessons on the days immediately preceding and following school holidays. Students who take extended holidays run the risk of affecting their grades.

Wednesday, August 14	Registration for high school students (see schedule p. 5)
Thursday, August 15	Registration for middle school students (see schedule p. 5)
Wednesday, August 21	first day of school, 11:30 dismissal
Thursday, August 22	first full day of school
Wednesday, August 28	Back to School Night, 7pm
Monday, September 2	Labor Day-no school
Saturday, September 28	Homecoming
Monday, October 28	11:30 dismissal, professional development for teachers
Thursday, November 6	Parent Teacher Conferences
Monday, November 11	Veterans' Day- no school
Wed., November 27	E-day for students
Thurs., Nov. 28- Fri. Nov. 29	Thanksgiving holiday
Wed- Fri., Dec. 18-20	exams; 11:15 dismissal
Mon., Dec. 23- Fri. Jan. 3	Christmas break
Mon., January 6	classes resume
Mon., January 20	Martin Luther King, Jr. Day- no school
Tues., January 21	e-day for students, teacher professional development
Mon., February 17	Presidents' Day- no school
Mon., March 24	11:30 dismissal, teacher professional development
Mon., April 14- Mon., April 21	Easter Break
Tues., April 22	classes resume
Thurs., May 22	baccalaureate
Fri., May 23	graduation
Mon., May 26	Memorial Day- no school
Mon., June 2- Wed., June 4	exams for 6th -11th graders; 11:15 dismissal
Wed., June 4	Moving Up Ceremony for 8 th graders

WHOM DO I CALL TO ASK ABOUT...? -- From time to time parents are unsure about which staff member to contact regarding specific issues. This list should help!

For questions about . . .

confidential matters -- call Mrs. Hoyer or Mrs. Aubel (Assistant Principal for Student Support)

specific class-related academic or behavioral concerns -- call school and ask for individual teachers

student academic support—call Mrs. Aubel

college-related concerns -- credits, college applications, admissions, etc. -- call Mrs. Aubel

locks, attendance, bookstore, athletic fees, change of address etc. -- call Mrs. France

financial matters -- call Mrs. Shindle (business manager)

student behavior concerns— call Mr. Villers (Assistant Principal for Operations)

specific athletic questions -- call individual coaches or Mr. Nelson (Athletic Director)

textbooks – call Mr. Villers

fine arts requirements/cultural critiques – talk to English teachers

community service requirements – Mrs. Williams

community service opportunities – Mrs. Williams

reporting daily absences/appointments -- call the school office for absences and email any appointments to appointments@charlestoncatholic-crw.org by 8:30 a.m.



GO IRISH!